

**PRIVATE SPONSORED  
BEACH CLEAN UP RESERVATION REQUEST**

INSTRUCTIONS: Read the Beach Clean-up Guidelines and complete this form in its entirety to apply for a PRIVATE Beach Clean-Up Reservation.

**THIS REQUEST MUST BE ACCOMPANIED BY ONE OF THE FOLLOWING RELEASE FORMS:**

- *Volunteer Group Services Agreement* (for self-insured volunteer group.) Form 208B  
\*Must also provide a proof of accident insurance for each of its participants, provide a roster of all participants, and the group agrees to assume all responsibilities for juveniles.
- *Parental/Guardian Permission Form* (for juvenile volunteers, one for each child or sibling of same family) Form 208C
- *Special Project or Activity Sign-In* (for volunteers over 18 in non-insured groups) Form 208G

**REQUEST MUST HAVE CREDIT CARD AUTHORIZATION FORM**

\*We no longer accept checks of any kind.

\* Reservations must be made 15 days in advance of the proposed date of your visit to allow preparation and scheduling by park personnel  
Once this form has been approved, it will be returned to you and will serve as your record of the confirmed reservation and your group's admission to the park.

**Please fax all requests to 714-377-8681 or email to [Elizabeth.Bailey@parks.ca.gov](mailto:Elizabeth.Bailey@parks.ca.gov)**

Location requested: **Huntington State Beach** \_\_\_\_\_ or **Bolsa Chica State Beach** \_\_\_\_\_

**Proposed Day & Date of Beach Clean-up:** \_\_\_\_\_

**Name of Group/Individual To Thank:** \_\_\_\_\_

Time of Arrival: \_\_\_\_\_ Departure: \_\_\_\_\_

Person in Charge: \_\_\_\_\_

Estimated Number of Vehicles in group: \_\_\_\_\_

Address: \_\_\_\_\_

Buses: \_\_\_\_\_ Cars: \_\_\_\_\_

Age/Grade of Children \_\_\_\_\_

Email: \_\_\_\_\_

No. of Children: \_\_\_\_\_ Adults: \_\_\_\_\_

Must have contact/cell phone: \_\_\_\_\_

Additional Activity details: \_\_\_\_\_

Will this event be open for the public to attend? \_\_\_\_\_

Will the event be marketed, promoted, or advertised in any manner? \*If yes, please provide method of advertisement and copies of flyers, posters, etc. \_\_\_\_\_

Are you an entity being paid to organize a clean-up for an outside group? If yes, list the name of the group and please attach an invoice. \_\_\_\_\_

List all organizations/third parties involved. (ex: sponsors, party rentals, caterers, promotional firms, etc.) Please attach copies of estimates and invoices. \_\_\_\_\_

Will items or services be sold at the event? If yes, please list items or services to be sold. \_\_\_\_\_

Will the event include food concession and/or preparation areas? \_\_\_\_\_

Will there be amplified sound associated with the event? \_\_\_\_\_

Will the event have any temporary structures including canopies, tents, fencing, etc. erected during the event?  
\*If yes, please attach a detailed site map of your proposed event lay-out. \_\_\_\_\_

Will the event involve any type of aquatic activity? \*If yes, applicant will be required to hire California State Park Lifeguard services at cost. \_\_\_\_\_

Will you need clean-up materials such as bags & gloves? \_\_\_\_\_

Do your volunteers need a program given in Spanish? \_\_\_\_\_

Do your volunteers require a sand wheelchair? \_\_\_\_\_

**Please list fee/donation amount:**

**CERTIFICATION**

The above described visit is an official Private Sponsored Beach Clean-Up Reservation.

All waivers/permissions and forms are signed and attached.

I have read and accept the Beach Clean-Up Guidelines attached.

I understand that the District Superintendent or authorized representative may terminate, without prior notice, any beach clean-up activity when it is necessary for the safety and enjoyment of the public, for the protection of the resources, or for violation of any rules or regulations of the Department of Parks and Recreation or conditions of this permit.

I also understand that any Beach Clean-Up Permit may be cancelled without notice in the event of disaster or unforeseen emergency.

This is a donation of this group/individual's time, effort, and money to go toward the Huntington and Bolsa Chica Interpretive Account.

Fax #: \_\_\_\_\_ Signed: \_\_\_\_\_  
*Individual/Group Leader* *Date*

**FOR PARK USE ONLY**

\_\_\_\_ We are pleased to confirm your Group Activity on \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_  
*Day* *Date* *Time*

\_\_\_\_ We regret that the time you requested for a group visit is not available.

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
*Approved by* *Title* *Date*

**FOR PARK USE ONLY (USE BLUE INK)**

**Date Received:**

**Date Approved:**

**Approved By:**

**STAFF**

- Placed on OCN SPA calendar
- Maintenance staff notified \*List RR needed to be opened
- Ranger/Lifeguard notified
- Kiosk notified\_\_\_\_\_

**DONATION**

- paid

**ADDITIONAL NOTES**