INSTRUCTIONS: To apply for a Special Event Permit, please complete this form, read the Special Events guidelines and return via email. If application is approved, permit fees should be made out to California State Parks and a signed copy of this form will be due to the Pajaro Coast Special Events Office, 303 Big Trees Park Road, Felton CA 95018 (SCD.Specialevents@parks.CA.gov) (831) 335-6325.

APPLICANT/ORGANIZATION

APPLICANT

CONTACT PERSON

TITLE OF EVENT

ADDRESS

EMAIL ADDRESS

TODAY'S DATE

CITY/STATE/ZIP

CELL PHONE

SECONDARY PHONE

LOCATION

☐ CASTRO ADOBE
☐ FOREST OF NISNE MARKS STATE PARK
☐ NATURAL BRIDGES STATE BEACH
☐ NEW BRIGHTON STATE BEACH
☐ MANRESA STATE BEACH
☐ SANTA CRUZ MISSION STATE HISTORIC PARK
☐ SEABRIGHT STATE BEACH
☐ SEACLIFF STATE BEACH
☐ SUNSET STATE BEACH
☐ TWIN LAKES STATE BEACH
☐ WILDER RANCH STATE PARK

EVENT TYPE (i.e. wedding, recreation, picnic) EVENT DATE LIFEGUARD REQUESTED Y/N? (see guidelines )

ARRIVAL/SET-UP TIME CLEAN UP/TEAR-DOWN TIME MAXIMUM NUMBER OF ATTENDEES:

1. SPECIFIC PARK AREA/FACILITY TO BE USED (List all areas of the park that may be utilized for the event and any other requests):

2. PLEASE CHECK ALL THAT APPLY:
☐ Additional fees will be charged for participants (beyond regular facility fees)
☐ Merchandise/Items will be sold at the event

I have read and accept the Special Event Terms and Conditions. I understand that the District Superintendent or authorized representative may terminate without prior notice any Special Event Activity when it is necessary for the safety and enjoyment of the public, for the protection of the resources or for violation of rules and regulations of the Department of Parks and Recreation or conditions of this permit. I also understand that any Special Event Permit may be cancelled without notice in the event of disaster or unforeseen emergency.

APPLICANT'S SIGNATURE »

SPECIAL EVENT COORDINATOR TO COMPLETE

TOTAL PERMIT FEES: DATE:

PARKING FEES: SPECIAL EVENTS ADMINISTRATOR:

APPROVED BY: PERMIT STATUS: