welcome. We typically require new vendors to attend a walkthrough in advance of your event, for their success. Our goal is to for your big day to be carefree and better than you ever imagined!

- Your vendors will have access to the electrical outlets located at the gazebo and next to the Mansion. That said, life can be unpredictable on Tahoe's west shore, and we recommend having a backup generator at your event, just in case.
- One great benefit of an event at Hellman-Ehrman is the ability to decorate the grounds to suit your own personal style. That is… as long as nothing is attached directly to any structure or trees/ plants, and not staked into the ground which can damage the sprinkler system.

- Tents are allowed if there is a 70% or greater chance of inclement weather, and must be weighted, not staked.
- Our venue allows beer, wine, and champagne, but no hard alcohol. All alcoholic drinks must be served by a caterer, bartender or other designated person. Event staff is not permitted to consume alcohol during the event. No red wine is allowed in the gazebo or on the front porch of the Mansion because it is difficult to remove the stains from the stonework.

### 6 Catering Staging Area

As you round the corner to the rear of the Mansion, you find yourself in the catering staging area. A caterer can typically fit two vehicles in this area to service your event.

- We work hard to protect our Tahoe bears and other wildlife! For this reason, we require all caterers to follow specific guidelines. Not to worry, we'll make sure these requirements are clear to your caterers in advance of your special event. Let us know if you would like a list of caterers who have worked at our venue in the past. Over the years we've seen a great variety of catering choices, from plated served meals, to buffets, burger bars, ice cream trucks, and even pizza delivery. It's up to you!
- It is important to note that this paved path is also an emergency access road, which must remain clear to vehicle traffic at all times. Our staff works with your vendors during the event, directing traffic to facilitate the speediest possible setup and breakdown of your event.
- We allow one designated vehicle to use this access road to provide assistance to anyone with special needs, just let us know in advance.

### 7 Bridal Suite

We provide a quiet indoor space for brides to relax leading up to the big moment. A Bridal Suite (located in the Children's House in past years) is available starting at 2:30pm on the day of your event, and until the end of the evening. The room has electrical outlets, mirrors, and lounge seating, as well as a vacuum and other supplies (you are responsible for returning the room to the condition received).

### 8 Walk to the Parking Lot

Your guests will return to their vehicles along this path, which can be quite dark under a new moon. Many wedding parties choose to light this path with luminaries, or provide their guests with flashlights as wedding favors. If you don't wed under a full moon, you'll want to consider this, especially if most of your guests have not entered the park on this path.

### 9 Questions?

Please visit our website for more information. Still have questions? We're just an email or phone call away. We look forward to being a part of your special day!


**California State Parks**
**Sierra District, Lake Sector**
Special Events Office
PO Box 266, Tahoma, CA 96142
Phone: (530) 525-5060
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http://www.parks.ca.gov/?page_id=27881

# Weddings at Hellman-Ehrman Mansion
## Self-Guided Tour

## Ed Z'berg Sugar Pine Point State Park

**Welcome to Ed Z'berg Sugar Pine Point State Park and the former Hellman-Ehrman Estate!** This self-guided tour will guide you through the historic and picturesque grounds with your big day in mind. You will visit the Ceremony and Reception sites as well as other areas of the park that are important for your event, and we'll include some helpful tips along the way. If you fall in love with our spectacular venue, we welcome your questions at LSSEC@parks.ca.gov. Let's get started!

## 1 Entrance Station & Parking Lot

Your guests and vendors will receive complimentary parking passes upon arrival, valid until noon the following day. As a State Park open to the public, parking can not be reserved or guaranteed. For larger weddings on summer weekends, it is recommended that you encourage carpooling, consider the use of shuttles, and/or schedule your ceremony no earlier than 5:00pm.

- Wedding signs are welcome, and helpful to guests! Nothing can be staked in the ground, but free-standing signs can be placed at the park entrance and other locations throughout the park. Have fun with it!
- The Entrance Station is staffed at peak times. If it isn't staffed as your guests arrive, we will place a sign at the Entrance Station welcoming your guests, and they can pick up parking passes here. Many wedding parties assign a Parking Lot Greeter to welcome their guests, hand out parking passes, and direct them toward the ceremony.

## 2 Walk to Ceremony Site

Stroll along the beautiful Lakefront Interpretive Trail, which starts towards the "back" of the parking lot, and in approximately 530 yards you will find yourself standing next to the Ceremony Site, and Lake Tahoe! Up the hill your guests get their first look at the majestic Hellman-Ehrman Mansion.

- Most park visitors tend to walk into the park from the Carriage House area. If you would like them to experience this fully paved and welcoming entrance, you will want to direct them to the Lakefront Interpretive Trail. Perhaps a small map with the parking pass? You decide!

## 3 Ceremony Site

Lake Tahoe serves as an impressive backdrop to your wedding ceremony. You are welcome to decorate to your own personal style, with some environmental restrictions (i.e. no rice).

- Remember that the park is open to the public so you won't have exclusive access to the facilities. Earlier in the day, our staff will place a "Reserved" sign at the Ceremony Site to help keep the area clear when setup for your event begins.
- Most ceremonies are scheduled at 5:00pm, with setup starting at 3:00pm.
- There is no power source at the Ceremony Site, so you might need a small generator for audio needs.

## 4 Front Porch of the Mansion

You are welcome to use the front porch of the Mansion for your special event! Most often it is used for a cocktail hour (beer and white wine only) after the ceremony and before the reception, providing an opportunity for your guests to soak in the view, and adding a bit more time for setup of the Reception site.

- The front porch is accessible for setup and photography after the last public tour has entered the Mansion, soon after 3:30pm.

## 5 Reception Site

The Hellman-Ehrman Mansion (formerly Pine Lodge) provides an elegant backdrop for your reception; specifically, the flat grassy area on the north corner between the gazebo, flowerbed, and Mansion. The Reception Site accommodates a maximum of 150 people, not including vendors.

- Because we are located in a State Park open to the public, the timeframe for setup is somewhat limited. Reception setup begins at 2:30pm, with scheduled, staggered arrival of your vendors. We recommend using vendors with previous experience at our venue, but any vendor is