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## Use of Force

### 300.1 PURPOSE AND SCOPE

This policy provides guidelines on the reasonable use of force. While there is no way to specify the exact amount or type of reasonable force to be applied in any situation, every member of this Department is expected to use these guidelines to make such decisions in a professional, impartial, and reasonable manner (Government Code § 7286).

In addition to those methods, techniques, and tools set forth below, the guidelines for the reasonable application of force contained in this policy shall apply to all policies addressing the potential use of force, including but not limited to the Control Devices and Techniques and Conducted Energy Device policies.

#### 300.1.1 DEFINITIONS

Definitions related to this policy include:

**Deadly force** - Any use of force that creates a substantial risk of causing death or serious bodily injury, including but not limited to the discharge of a firearm (Penal Code § 835a).

**Excessive Force** - A level of force that is found to have violated Section 835a of the Penal Code, the requirements on the use of force required by Section 7286 of the Government Code, or any other law or statute (Government Code § 7286(a)(2).)

**Feasible** - Reasonably capable of being done or carried out under the circumstances to successfully achieve the arrest or lawful objective without increasing risk to the SPPO or another person (Government Code § 7286(a)).

**Force** - The application of physical techniques or tactics, chemical agents, or weapons to another person. It is not a use of force when a person allows him/herself to be searched, escorted, handcuffed, or restrained.

**Imminent** – A threat of death or serious bodily injury is "imminent" when, based on the totality of the circumstances, a reasonable officer in the same situation would believe that a person has the present ability, opportunity, and apparent intent to immediately cause death or serious bodily injury to the officer or another person. An "imminent" harm is not merely a fear of future harm, no matter how great the fear and no matter how great the likelihood of the harm, but is one that, from appearances, must be instantly confronted and addressed. (Penal Code § 835a(e)(2).)

**Intercede** - Includes, but is not limited to, physically stopping the excessive use of force, recording the excessive use of force, if equipped with a body-worn camera, and documenting efforts to intervene, efforts to de-escalate the offending officer's excessive use of force, and confronting the offending officer about the excessive force during the use of force, and, if the officer continues, reporting to dispatch or the watch commander on duty and stating the offending officer's name, unit, location, time, and situation, in order to establish a duty for that officer to intervene (Government Code § 7286(a)(4).)

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**Retaliation** - Demotion, failure to promote to a higher position when warranted by merit, denial of access to training and professional development opportunities, denial of access to resources necessary for an officer to properly perform their duties, or intimidation, harassment, or the threat of injury while on or off duty (Government Code § 7286(a)(6).)

**Serious bodily injury** - A serious impairment of physical condition, including but not limited to the following: loss of consciousness; concussion; bone fracture; protracted loss or impairment of function of any bodily member or organ; a wound requiring extensive suturing; and serious disfigurement (Penal Code § 243(f)(4)).

**Totality of the circumstances** - All facts known to the SPPO at the time, including the conduct of the officer and the subject leading up to the use of force (Penal Code § 835a).

### **300.2 POLICY**

The use of force by law enforcement personnel is a matter of critical concern, both to the public and to the law enforcement community. The authority to use physical force by SPPOs is a serious responsibility that shall be exercised judiciously and with respect for human rights and dignity and for the sanctity of every human life. Every person has a right to be free from the excessive use of force by SPPOs acting under the color of law. (Penal Code § 835a(a)(1).)

SPPOs are involved on a daily basis in numerous and varied interactions with the public and, when warranted, may use objectively reasonable force in carrying out their duties.

SPPO must have an understanding of, and true appreciation for, their authority and limitations. This is especially true with respect to overcoming resistance while engaged in the performance of law enforcement duties.

The Department recognizes and respects the value of all human life and dignity without prejudice to anyone. Vesting SPPO with the authority to use reasonable force and to protect the public welfare requires monitoring, evaluation and a careful balancing of all interests.

#### **300.2.1 FAIR AND UNBIASED USE OF FORCE**

SPPO are expected to carry out their duties, including the use of force, in a manner that is fair and unbiased (Government Code § 7286(b)). See the Bias-Based Policing Policy for additional guidance.

#### **300.2.2 DUTY TO INTERCEDE**

Any officer present and observing another law enforcement officer using force that is clearly beyond that which is necessary, as determined by an objectively reasonable officer under the circumstances, shall, where feasible, intercede to prevent the use of unreasonable force. (Government Code § 7286(b)(9))

When observing force used by another law enforcement officer, the observing officer should take into account the totality of the circumstances and the possibility that other law enforcement officers may have additional information regarding the threat posed by the subject (Government Code § 7286(b)(9)).

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Any SPPO that fails to act pursuant to Government Code 7286(b)(9) and this policy shall be disciplined up to and including the same manner as the officer that committed the excessive force (Government Code § 7286(b)(19)).

Retaliation against an officer that reports a suspected violation of a law or regulation by another officer to a supervisor or other person of the law enforcement agency who has the authority to investigate the violation is prohibited (Government Code § 7286(b)(4).)

### **300.2.3 DUTY TO REPORT EXCESSIVE FORCE**

Any officer who observes a law enforcement officer or an employee use force that potentially exceeds what the officer reasonably believes to be necessary shall immediately report these observations to a supervisor (Government Code § 7286(b)).

As used in this subsection, "immediately" means as soon as it is safe and feasible to do so.

### **300.2.4 FAILURE TO INTERCEDE**

An officer who has received the required training on the duty to intercede and then fails to act to intercede when required by law, may be disciplined in the same manner as the officer who used force beyond that which is necessary (Government Code § 7286(b)).

## **300.3 USE OF FORCE**

A SPPO who has reasonable cause to believe that the person to be arrested has committed a public offense may use objectively reasonable force to effect the arrest, to prevent escape, or to overcome resistance. (Penal Code § 835a(b).) SPPOs shall use a level of force that they reasonably believe is proportional to the seriousness of the suspected offense or the reasonably perceived level of actual or threatened resistance. (Government Code § 7286(b)(2).)

Given that no policy can realistically predict every possible situation an officer might encounter, in determining the appropriate use of force for a particular incident, SPPOs are entrusted to use well-reasoned discretion, based on the perspective of an objectively reasonable officer in the same situation, based on the totality of the circumstances known to or perceived by the SPPO at the time, without the benefit of hindsight, and that the SPPO is forced to make quick judgments regarding the use of force. (Penal Code § 835a(a)(4).)

It is also recognized that circumstances may arise in which a SPPO may reasonably believe that it would be impractical or ineffective to use any of the approved tools, weapons, or methods provided by the Department. SPPOs may find it more effective or reasonable to improvise their response to rapidly unfolding conditions that they are confronting. In such circumstances, the use of any improvised device or method must nonetheless be objectively reasonable and utilized only to the degree that reasonably appears necessary to accomplish a legitimate law enforcement purpose.

While the ultimate objective of every law enforcement encounter is to avoid or minimize injury, nothing in this policy requires a SPPO to retreat or be exposed to possible physical injury before applying objectively reasonable force. However, it should be noted that the requirement to not

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retreat does not mean that a SPPO is not required to perform tactical repositioning or other de-escalation tactics. (Penal Code § 835a(d).)

### 300.3.1 ALTERNATIVE TACTICS - DE-ESCALATION

SPPOs shall utilize de-escalation techniques, crisis intervention tactics, and other alternative to force when feasible. (Government Code § 7286(b)(1).) As time and circumstances reasonably permit, and when community and officer safety would not be compromised, SPPOs shall consider actions that may increase officer safety and may decrease the need for using force:

- (a) Summoning additional resources that are able to respond in a reasonably timely manner.
- (b) Formulating a plan with responding officers before entering an unstable situation that does not reasonably appear to require immediate intervention.
- (c) Employing other tactics that do not unreasonably increase officer jeopardy.

In addition, SPPOs shall evaluate the totality of circumstances presented at the time in each situation and, when feasible, consider and utilize reasonably available alternative tactics and techniques that may persuade an individual to voluntarily comply or may mitigate the need to use a higher level of force to resolve the situation before applying force. Such alternatives may include but are not limited to:

- (a) Attempts to de-escalate a situation, including tactical repositioning.
- (b) If reasonably available, the use of crisis intervention techniques by properly trained personnel.

### 300.3.2 USE OF FORCE TO EFFECT AN ARREST

An SPPO may use objectively reasonable force to effect an arrest, to prevent escape, or to overcome resistance. A peace officer who makes or attempts to make an arrest need not retreat or desist from his/her efforts by reason of resistance or threatened resistance on the part of the person being arrested; nor shall an officer be deemed the aggressor or lose his/her right to self-defense by the use of reasonable force to effect the arrest, prevent escape, or to overcome resistance. Retreat does not mean tactical repositioning or other de-escalation techniques (Penal Code § 835a).

### 300.3.3 FACTORS USED TO DETERMINE THE REASONABLENESS OF FORCE

The decision by a SPPO to use force shall be evaluated carefully and thoroughly, in a manner that reflects the gravity of that authority and the serious consequences of the use of force by officers, in order to ensure that SPPOs use force consistent with law and Department policies. (Penal Code § 835a(a)(3).) The decision by a SPPO to use force shall be evaluated from the perspective of a reasonable officer in the same situation, based on the totality of the circumstances known to or perceived by the SPPO at the time, rather than with the benefit of hindsight, and that the totality of the circumstances shall account for occasions when the SPPO may be forced to make quick, split second judgments about using force. (Penal Code § 835a(a)(4).) When determining whether to apply force and evaluating whether a SPPO has used objectively reasonable force, a number of

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factors should be taken into consideration, as time and circumstances permit (Government Code § 7286(b)(18).) These factors include but are not limited to:

- (a) The apparent immediacy and severity of the threat to officers or others (Penal Code § 835a).
- (b) The conduct of the individual being confronted, as reasonably perceived by the officer at the time (Penal Code § 835a).
- (c) Officer/subject factors (age, size, relative strength, skill level, injuries sustained, level of exhaustion or fatigue, the number of officers available vs. subjects).
- (d) The conduct of the involved officer leading up to the use of force (Penal Code § 835a).
- (e) The effects of suspected drugs or alcohol.
- (f) The individual's apparent mental state or capacity (Penal Code § 835a).
- (g) The individual's apparent ability to understand and comply with officer commands (Penal Code § 835a).
- (h) Proximity of weapons or dangerous improvised devices.
- (i) The degree to which the subject has been effectively restrained and his/her ability to resist despite being restrained.
- (j) The availability of other reasonable and feasible options and their possible effectiveness (Penal Code § 835a).
- (k) Seriousness of the suspected offense or reason for contact with the individual prior to and at the time force is used.
- (l) Training and experience of the officer.
- (m) Potential for injury to officers, suspects, bystanders, and others.
- (n) Whether the person appears to be resisting, attempting to evade arrest by flight, or is attacking the officer.
- (o) The risk and reasonably foreseeable consequences of escape.
- (p) The apparent need for immediate control of the subject or a prompt resolution of the situation.
- (q) Whether the conduct of the individual being confronted no longer reasonably appears to pose an imminent threat to the officer or others.
- (r) Prior contacts with the subject or awareness of any propensity for violence.
- (s) Any other exigent circumstances.

### 300.3.4 PAIN COMPLIANCE TECHNIQUES

Pain compliance techniques may be effective in controlling a physically or actively resisting individual. Officers may only apply those pain compliance techniques for which they have successfully completed Department-approved training. Officers utilizing any pain compliance technique should consider:

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- (a) The degree to which the application of the technique may be controlled given the level of resistance.
- (b) Whether the person can comply with the direction or orders of the officer.
- (c) Whether the person has been given sufficient opportunity to comply.

The application of any pain compliance technique shall be discontinued once the officer determines that compliance has been achieved.

### **300.3.5 RESTRICTIONS ON THE USE OF CAROTID CONTROL HOLD**

Officers of this Department are not authorized to use a carotid restraint hold. A carotid restraint means a vascular neck restraint or any similar restraint, hold, or other defensive tactic in which pressure is applied to the sides of a person's neck that involves a substantial risk of restricting blood flow and may render the person unconscious in order to subdue or control the person (Government Code § 7286.5).

### **300.3.6 USE OF FORCE TO SEIZE EVIDENCE**

In general, officers may use reasonable force to lawfully seize evidence and to prevent the destruction of evidence. However, officers are discouraged from using force solely to prevent a person from swallowing evidence or contraband. In the instance when force is used, officers should not intentionally use any technique that restricts blood flow to the head, restricts respiration or which creates a reasonable likelihood that blood flow to the head or respiration would be restricted.

### **300.3.7 RESTRICTIONS ON THE USE OF A CHOKE HOLD**

Officers of this Department are not authorized to use a choke hold. A choke hold means any defensive tactic or force option in which direct pressure is applied to a person's trachea or windpipe (Government Code § 7286.5).

### **300.3.8 ADDITIONAL RESTRICTIONS**

While it is impractical to restrict an officer's use of reasonable control methods when attempting to restrain a combative individual, officers are not authorized to use any restraint or transportation method which might unreasonably impair an individual's breathing or respiratory capacity for a period beyond the point when the individual has been adequately and safely controlled. Once controlled, the individual should be placed into a recovery position (e.g., supine or seated) and monitored for signs of medical distress (Government Code § 7286.5).

## **300.4 DEADLY FORCE APPLICATIONS**

Where feasible, a SPPO shall, prior to the use of deadly force, make reasonable efforts to identify him/herself as a peace officer and to warn that deadly force may be used, unless the officer has objectively reasonable grounds to believe the person is aware of those facts. (Penal Code § 835a(c)(1)(B).)

SPPOs shall only use deadly force when necessary in defense of human life. (Penal Code § 835a(a)(2).) In determining whether deadly force is necessary, SPPOs shall evaluate

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each situation in light of the particular circumstances of each case, under the totality of the circumstances, and shall evaluate use other available resources and techniques if reasonably safe and feasible to an objectively reasonable officer. (Penal Code § 835a(a)(2).) To the extent that it is reasonable under the circumstances, SPPOs shall consider their surroundings and any potential risks to bystanders prior to discharging a firearm. (Government Code § 7286(b)(6).)

The use of deadly force by a SPPO is only justified when the SPPO reasonably believes, based on the totality of the circumstances, that such force is necessary in either of the following circumstances (Penal Code § 835a(c)(1) and Government Code § 7286(b)(11).):

- (a) To defend against an imminent threat of death or serious bodily injury to the SPPO or another person.
- (b) To apprehend a fleeing person for any felony that threatened or resulted in death or serious bodily injury, if the SPPO reasonably believes that the person will cause death or serious bodily injury to another unless immediately apprehended.

SPPOs shall not use deadly force against a person based on the danger that person poses to him/herself, if an objectively reasonable officer would believe the person does not pose an imminent threat of death or serious bodily injury to the SPPO or to another person.(Penal Code § 835a(c)(2).)

### 300.4.1 SHOOTING AT OR FROM MOVING VEHICLES

Firearms must not be discharged at a moving vehicle unless deadly force is used by the driver or by another passenger in the vehicle. Deadly force can include use of the vehicle or use of devices by passengers in the vehicle. When feasible, SPPOs should take reasonable steps to move out of the path of an approaching vehicle instead of discharging their firearm at the vehicle or its occupants. Taking into consideration all the requirements in this policy regarding use of deadly force, a SPPO should only discharge a firearm at a moving vehicle or its occupants when the SPPO objectively and reasonably believes there are no other reasonable means available to avert the imminent threat of the persons in the vehicle using the vehicle or methods other than the vehicle to cause death or serious bodily injury to the SPPO or others. (Government Code § 7286(b)(20).)

SPPOs should not shoot at any part of a vehicle in an attempt to disable the vehicle. (Government Code § 7286(b)(20).)

Firearms discharged from a moving vehicle are rarely effective and may involve additional considerations and risks. SPPOs should only discharge a firearm from a moving vehicle when the SPPO objectively and reasonable believes there are no other reasonable means available to avert the imminent threat posed to cause death or serious bodily injury to the SPPO or others (Government Code § 7286(b)(17).

### 300.4.2 DISPLAYING OF FIREARMS

Given that individuals might perceive the display of a firearm as a potential application of force, officers should carefully evaluate each tactical situation and use sound discretion when drawing a firearm in public by considering the following guidelines (Government Code § 7286(b)):

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- (a) If the officer does not initially perceive a threat but reasonably believes that the potential for such threat exists, firearms should generally be kept in the low-ready or other position not directed toward an individual.
- (b) If the officer reasonably believes that a threat exists based on the totality of circumstances presented at the time (e.g., high-risk stop, tactical entry, armed encounter), firearms may be directed toward such threat until the officer no longer perceives such threat.

Once it is reasonably safe to do so, officers should carefully secure all firearms.

### **300.5 REPORTING THE USE OF FORCE**

Any use of force by a SPPO shall be documented promptly, completely and accurately in an appropriate report, depending on the nature of the incident. The officer shall articulate the factors perceived and why he/she believed the use of force was reasonable under the circumstances. For the use of force, SPPOs shall complete the DPR 157 - Use of Force Report. Criteria for the submission of the DPR 157 and 157A will be set by the Law Enforcement and Emergency Services Division. (Government Code § 7286(b)(13).)

#### **300.5.1 NOTIFICATION TO SUPERVISORS**

Any use of force by an officer shall be reported immediately to a supervisor, including but not limited to the following circumstances (Penal Code § 832.13):

- (a) The application caused a visible injury.
- (b) The application would lead a reasonable officer to conclude that the individual may have experienced more than momentary discomfort.
- (c) The individual subjected to the force complained of injury or continuing pain.
- (d) The individual indicates intent to pursue litigation.
- (e) Any application of a TASER device or control device.
- (f) Any application of a restraint device other than handcuffs, shackles, or belly chains.
- (g) The individual subjected to the force was rendered unconscious.
- (h) An individual was struck or kicked.
- (i) An individual alleges unreasonable force was used or that any of the above has occurred.

As used in this subsection, “immediately” means as soon as it is safe and feasible to do so.

#### **300.5.2 REPORTING TO CALIFORNIA DEPARTMENT OF JUSTICE**

Statistical data regarding all officer-involved shootings and incidents involving use of force resulting in serious bodily injury is to be reported to the California Department of Justice as required by Government Code § 12525.2. (Government Code § 7286(b)(13).)



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### **300.6 MEDICAL CONSIDERATION**

Once it is reasonable and safe to do so, properly trained officers should promptly provide or procure medical assistance for any person injured or claiming to have been injured in a use of force incident (Government Code § 7286(b)).

Prior to booking or release, medical assistance shall be obtained for any person who exhibits signs of physical distress, who has sustained visible injury, expresses a complaint of injury or continuing pain, or who was rendered unconscious. Any individual exhibiting signs of physical distress after an encounter should be continuously monitored until he/she can be medically assessed.

Based upon the officer's initial assessment of the nature and extent of the subject's injuries, medical assistance may consist of examination by fire personnel, paramedics, hospital staff, or medical staff at the jail. If any such individual refuses medical attention, such a refusal shall be fully documented in related reports and, whenever practicable, should be witnessed by another officer and/or medical personnel. If a recording is made of the contact or an interview with the individual, any refusal should be included in the recording, if possible.

The on-scene supervisor or, if the on-scene supervisor is not available, the primary handling officer shall ensure that any person providing medical care or receiving custody of a person following any use of force is informed that the person was subjected to force. This notification shall include a description of the force used and any other circumstances the officer reasonably believes would be potential safety or medical risks to the subject (e.g., prolonged struggle, extreme agitation, impaired respiration).

Persons who exhibit extreme agitation, violent irrational behavior accompanied by profuse sweating, extraordinary strength beyond their physical characteristics and imperviousness to pain (sometimes called "excited delirium"), or who require a protracted physical encounter with multiple officers to be brought under control, may be at an increased risk of sudden death. Calls involving these persons should be considered medical emergencies. Officers who reasonably suspect a medical emergency should request medical assistance as soon as practicable and have medical personnel stage away if appropriate.

### **300.7 SUPERVISOR RESPONSIBILITY**

A supervisor should respond to any reported use of force, if reasonably available. The responding supervisor is expected to (Government Code § 7286(b)):

- (a) Obtain the basic facts from the involved officers. Absent an allegation of misconduct or excessive force, this will be considered a routine contact in the normal course of duties.
- (b) Ensure that any injured parties are examined and treated.
- (c) When possible, separately obtain a recorded interview with the subject upon whom force was applied. If this interview is conducted without the person having voluntarily waived his/her *Miranda* rights, the following shall apply:

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1. The content of the interview should not be summarized or included in any related criminal charges.
  2. The fact that a recorded interview was conducted should be documented in a property or other report.
  3. The recording of the interview should be distinctly marked for retention until all potential for civil litigation has expired.
- (d) Once any initial medical assessment has been completed or first aid has been rendered, ensure that photographs have been taken of any areas involving visible injury or complaint of pain, as well as overall photographs of uninjured areas. These photographs should be retained until all potential for civil litigation has expired.
- (e) Identify any witnesses not already included in related reports.
- (f) Review and approve all related reports.
- (g) Determine if there is any indication that the subject may pursue civil litigation.
1. If there is an indication of potential civil litigation, the supervisor should complete and route a notification of a potential claim through the appropriate channels.
- (h) Evaluate the circumstances surrounding the incident and initiate an administrative investigation if there is a question of policy non-compliance or if for any reason further investigation may be appropriate.

In the event that a supervisor is unable to respond to the scene of an incident involving the reported application of force, the supervisor is still expected to complete as many of the above items as circumstances permit.

### **300.8 TRAINING**

Officers, investigators, and supervisors shall receive periodic training on this policy and demonstrate their knowledge and understanding of such policy as mandated by P.O.S.T. (Government Code § 7286(b)).

Subject to available resources, the Training Officer should ensure that officers receive periodic training on de-escalation tactics, including alternatives to force.

Training should also include (Government Code § 7286(b)):

- (a) Guidelines regarding vulnerable populations, including but not limited to children, elderly persons, pregnant individuals, and individuals with physical, mental, and developmental disabilities.
- (b) Training courses required by and consistent with POST guidelines set forth in Penal Code § 13519.10.

### **300.9 USE OF FORCE COMPLAINTS**

The receipt, processing, and investigation of civilian complaints involving use of force incidents should be handled in accordance with the Personnel Complaints Policy (Government Code § 7286(b)).

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### **300.9.1 SUBSTANTIATED ABUSE OF FORCE COMPLAINTS**

If an abuse of force complaint against an SPPO is substantiated, that SPPO is prohibited from training other officers for a period of at least three years from the date of substantiation (Government Code 7286(b)(18).)

### **300.10 POLICY REVIEW**

The Deputy Director, Park Operations or the authorized designee should regularly review and update this policy to reflect developing practices and procedures (Government Code § 7286(b)).

### **300.11 POLICY AVAILABILITY**

The Deputy Director, Park Operations or the authorized designee should ensure this policy is accessible to the public (Government Code § 7286(c)).

### **300.12 PUBLIC RECORDS REQUESTS**

Requests for public records involving an officer's personnel records shall be processed in accordance with Penal Code § 832.7. Information on requesting records may be found on the Department's website (Government Code 7286(b)(7).)

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## Use of Force Review Boards

### 302.1 PURPOSE AND SCOPE

This policy establishes a process for the California Department of Parks and Recreation to review the use of force by its employees.

This review process shall be in addition to any other review or investigation that may be conducted by any outside or multi-agency entity having jurisdiction over the investigation or evaluation of the use of deadly force.

#### 302.1.1 USE OF DEADLY FORCE INVESTIGATION

The Department is charged with the important responsibility of objectively investigating and evaluating the use of deadly force. It is the policy of this department to investigate all incidents when the use of deadly force by an officer results in injury or death to a person.

The Chief of LEES Division is empowered to conduct an Administrative Investigation into the circumstances of an incident. The Chief may delegate investigative responsibilities to any supervisory or management State Park Peace Officers who has training or experience in Internal Affairs Investigation or investigation of Use of Deadly Force.

The Administrative Investigation will be conducted under the same procedures as a Department Internal Affairs Investigation.

The findings of the investigative team will make no recommendation of disciplinary action.

### 302.2 POLICY

The California Department of Parks and Recreation will objectively evaluate the use of force by its members to ensure that their authority is used lawfully, appropriately and is consistent with training and policy.

### 302.3 REMOVAL FROM LINE DUTY ASSIGNMENT

Generally, whenever an employee's actions or use of force in an official capacity, or while using department equipment, results in death or very serious injury to another, that employee will be placed in a temporary administrative assignment pending an administrative review. The Deputy Director, Park Operations may exercise discretion and choose not to place an employee in an administrative assignment in any case.

### 302.4 REVIEW BOARD

The Use of Force Review Board will be convened when the use of force by a member results in very serious injury or death to another.

The Use of Force Review Board will also investigate and review the circumstances surrounding every discharge of a firearm, whether the employee was on- or off-duty, excluding training or recreational use.

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The Deputy Director, Park Operations may request the Use of Force Review Board to investigate the circumstances surrounding any use of force incident.

The Deputy Director, Park Operations, will convene the Use of Force Review Board as necessary. It will be the responsibility of the Field Division Chief of the involved officer to notify the Chief, LEES Division, of any incidents requiring board review. The involved officer's District Superintendent or supervisor will also ensure that all relevant reports, documents and materials are available for consideration and review by the board.

### 302.4.1 COMPOSITION OF THE BOARD

The Use of Deadly Force Review Board shall be comprised of the following persons:

- Chief of LEES
- District Superintendent, not in the involved officer's chain of command, from a neighboring district or a district in the same division with similar law enforcement issues as the district where the use of deadly force took place
- SPPO designated by the Chief of LEES, one rank higher than involved officer/s

The Chief of LEES will serve as chairperson.

### 302.4.2 RESPONSIBILITIES OF THE BOARD

The Board shall make a finding and such finding will be limited to one of the following:

- (a) The officer's actions were within department policy and procedures.
- (b) The officer's actions were in violation of department policy and procedure.

A finding will be the consensus of the Board. After the board has concluded, the board chair will submit written findings of the board to the Deputy Director, Park Operations. After review by the Deputy Director, Park Operations, a copy of the findings will be forwarded to the involved officer's Division Chief and District Superintendent for review and appropriate action, and to the Department Training Officer to address training needs and recommendations, when deemed appropriate. The Board will not recommend disciplinary action.

At the conclusion of the review process, a copy of all relevant reports and information will be filed with the Deputy Director, Park Operations, and the Chief, LEES Division.