



# Proposition 68 - Recreational Infrastructure Revenue Enhancement (RIRE) Grant Program Office of Grants and Local Services (OGALS)

## FREQUENTLY ASKED QUESTIONS

### Program Implementation – Grant Applications and Contracts

#### **Now that RIRE allocations have been released, what do agencies need to do to receive these funds?**

Email the Project Officer listed in your RIRE Allocation letter. A RIRE allocation recipient needs to contact their Grant Administration Project Officer and complete a brief one-on-one RIRE Guide Overview before submitting a complete application package to OGALS. Then a contract will be executed. At that point, agencies can begin to submit reimbursement payment requests for their approved projects.

#### **How does an agency receive a RIRE grant contract?**

Once an agency has completed its one-on-one RIRE Guide Overview, it must submit one or more complete project applications that equal the amount of its allocation, after which, a grant contract will be executed.

#### **How does an agency submit a project application?**

The RIRE Procedural Guide provides information about the documentation needed as part of an application. In addition, the purpose of the one-on-one RIRE Guide Overview is to review the Procedural Guide. Grant recipients will need to submit a project statement describing how and where the grant funds will be spent. Application requirements are available on the RIRE webpage and application items may be submitted digitally via email to your Project Officer.

#### **What is the deadline for submitting a project application?**

December 31, 2021. Agencies can find a list of RIRE project application items in the Procedural Guide prior to submitting to OGALS.

### Eligible Projects and Costs

#### **What type of projects are eligible?**

Projects must be for recreational capital outlay; that is, acquisition, or improvements to existing property beyond its original condition. Operation, maintenance, and repairs are not eligible. In addition, projects must be located in the qualifying measure's voting area and be for the purpose of the revenue enhancement measure.

#### **Can RIRE grantees use RIRE funds to pay for staff costs?**

Staff time for working on grant administration, such as preparing payment requests is eligible, as is actual work done on the project. All staff time must be documented as actual hours worked, not estimates of time; benefit costs can be included in employee costs, but overhead costs, such as rent and utilities, cannot be charged to the grant.

#### **Can RIRE funds be used for Match on Per Capita or SPP projects?**

No.