



## Laborer

**Exam Code: 3PR19**

**Department: State of California**

**Exam Type: Servicewide, Open**

**Final Filing Date: Continuous**

**Cutoff Date: One Day File in Person**

### CLASSIFICATION DETAILS

Laborer (6223) – \$3,412 - \$3,905 per month.

View the [Laborer Classification Specification](#)

### APPLICATION INSTRUCTIONS

Final Filing Date: Continuous

Cutoff Date: For the date of the one-day File-in-Person in *your* area please see the Where to Apply section below.

#### **Who Should Apply:**

Applicants who meet the requirements as stated in the minimum qualifications section of this announcement. Anyone on the existing eligibility list for this classification, must take and pass this examination to be placed on the newly established eligibility list. Applications will not be accepted on a promotional basis.

#### **How To Apply:**

This is a one-day File-in-Person process only. Each competitor must file their application in person, between the hours of 8:00 a.m. to 4:00 p.m. at one of the File-In-Person locations/dates provided in the “Where to Apply” section of this announcement. Applicants who arrive at the check-in station after 4:00 p.m. will not be admitted into the exam.

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**APPLICANTS MUST PROVIDE PROOF OF IDENTIFICATION IN ORDER TO FILE THEIR APPLICATION.** Accepted forms of identification are (1) a signed photo identification card (i.e. driver license); or (2) two forms of signed identification. This is an outdoor event. You must wear closed toed shoes and bring sunscreen and water for your own convenience.

**Examination and/or Employment application (STD. 678)** forms are available at the California Department of Human Resources, local offices of the Employment Development Department, and through your [CalCareer Account](#) at [www.calcareers.ca.gov](http://www.calcareers.ca.gov). Applications emailed, postmarked or personally hand delivered after the final filing date **will not** be accepted for any reason. Applications **must be received with a signature and date.**

**Applications must include the following information in the section titled: “Examination(s) or Job Title(s) for which you are applying”**

- Exam Title: **Laborer**
- Exam Code: **3PR19**

Submit a completed [Conditions of Employment](#) form with your application.

Only applications for the *Laborer* will be accepted. If you are applying for multiple examinations, you must file a separate application for each one. Failure to do so will result in the rejection of your application from this examination.

Applications filed by another person, by mail, by fax, by e-mail, or submitted prior to or after the one-day file-in-person dates will not be accepted for any reason. Applications sent via regular, office or interoffice mail will not be accepted and cannot be returned pursuant to California Code of Regulations §174.

## WHERE TO APPLY

**Applications must be filed between the hours of 8:00 a.m. – 4:00 p.m. at one of the following locations:**

File-in-Person Date: April 15, 2023  
Department of Parks and Recreation  
North Coast Redwoods District  
3431 Fort Ave  
Eureka, CA 95503

File-in-Person Date: April 22, 2023  
Department of Parks and Recreation  
Lake Perris State Recreation Area  
1780 Lake Perris Drive  
Perris, CA 92571-8400

File-in-Person Date: April 29, 2023  
Department of Parks and Recreation  
Gold Fields District Office  
7755 Folsom Auburn Road  
Folsom, CA 95630

File-in-Person Date: May 6, 2023  
Department of Parks and Recreation  
Hungry Valley SVRA  
46001 Orwin Way  
Gorman, CA 93243

File-in-Person Date: May 13, 2023  
Department of Parks and Recreation  
Santa Cruz District  
303 Big Trees Park Rd.  
Felton, CA 95018

**Note: A candidate can only submit one application for this examination.**

## **PERFORMANCE TEST**

**Performance Test:** Applications will be reviewed at each of the File-in-Person locations above; only qualified candidates will be scheduled for the Performance exam, which will be administered on the same day.

## **POSITION DESCRIPTION**

### **Laborer**

Under supervision, to do unskilled manual labor; and to do other related work. Does pick and shovel work; cleans gutters, culverts, and other drainage structures; loads and unloads supplies; lifts and moves heavy objects, patches pavement; cleans, repairs, and paints guard rails and traffic signs; cleans roadsides; cleans mechanical equipment; removes debris and cleans away undergrowth; spades, hoes, and rakes; does miscellaneous unskilled tasks for tradespersons; does rough repair work; assists in pruning, trimming, and spraying trees and shrubbery; sweeps piers, docks, bulkheads, streets, and sidewalks.

## **MINIMUM QUALIFICATIONS**

If education is required to meet the minimum qualifications, include on the application the name and location of the institution, course of study, units completed (semester/quarter), diploma, degree, or certificate obtained, and date completed.

All applicants must meet the education and/or experience requirements as stated on this exam bulletin to be accepted into the examination. Part-time or full-time jobs, regardless of whether paid or volunteer positions, and inside or outside California state service will count toward experience.

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## **Laborer**

Ability to follow oral directions.

### **SPECIAL PERSONAL CHARACTERISTIC**

Willingness and ability to do heavy manual labor.

### **EXAMINATION INFORMATION**

This examination consists of the following components:

**Performance Examination** – Weighted 100% of the final score.

The examination will consist solely of a **Performance Examination**. To obtain a position on the eligible list, a minimum score of 70% will be required.

**COMPETITORS WHO ARE NOT PRESENT FOR THE PERFORMANCE TEST WILL BE DISQUALIFIED.**

### **EXAMINATION SCOPE**

- Ability to follow oral directions
- Willingness to do heavy labor

### **ELIGIBLE LIST INFORMATION**

A servicewide, open MERGED eligible list for the *Laborer* classification will be established for the State of California (all State of California departments, statewide).

The names of **successful** competitors will be merged onto the eligible list in order of final score regardless of exam date. Eligibility expires **twelve (12) months** after it is established. Applicants must retake the examination to reestablish eligibility.

**Veterans' Preference** will be granted for this examination. In accordance with Government Codes 18973.1 and 18973.5, whenever any veteran, or widow or widower of a veteran achieves a passing score on an open examination, he or she shall be ranked in the top rank of the resulting eligible list.

Veteran's status is verified by the California Department of Human Resources (CalHR). Information on this program and [the Veterans' Preference Application](#) (Std. form 1093) is available online. Additional information on veteran benefits is available at the Department of Veterans Affairs.

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**Career credits** are not granted in open examinations.

## **CONTACT INFORMATION**

If you have any administrative questions concerning this examination bulletin, including provision of reasonable accommodation for this testing process, please contact:

**Email:**

Exams@parks.ca.gov

**Phone:**

(916) 902-8672

TTY is a Telecommunications Device for the Deaf and is reachable only from phones equipped with a TTY Device.

## **REASONABLE ACCOMMODATION**

If you have a disability and need special testing arrangements, mark “yes” on Question #10 on the Examination and/or Employment application and complete the Accommodation form. The Selections Unit will speak with you to make special testing arrangements.

## **EQUAL OPPORTUNITY EMPLOYER**

The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right of family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding, and related medical conditions), and sexual orientation.

## **DRUG-FREE STATEMENT**

It is an objective of the State of California to achieve a drug-free State workplace. Any applicant for State employment will be expected to behave in accordance with this objective, because the use of illegal drugs is inconsistent with the law of the State, the rules governing civil service, and the special trust placed in public servants.

## **GENERAL INFORMATION**

For an examination without a written feature, it is your responsibility as the candidate to contact the Selection Unit of the Department of Parks and Recreation if you have not received a progress notice within two weeks of the final filing date.

If you meet the requirements stated on this examination bulletin, you may take this examination, which is competitive. Possession of the entrance requirements does not assure a place on the eligible list. Your performance in the examination described in this bulletin will be rated against a predetermined job-related rating, and all applicants who pass will be ranked according to their score.

The Department of Parks and Recreation reserves the right to revise the examination plan to better meet the needs of the service, if the circumstances under which this examination was planned has change. Such revision will be in accordance with civil service laws and rules and all applicants will be notified.

**General Qualifications:** Applicants must possess essential personal qualifications including integrity, initiative, dependability, good judgement, the ability to work cooperatively with others, and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required. In open examinations, investigation may be made of employment records and personal history and fingerprinting may be required.

**Eligible Lists:** Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) sub-divisional promotional, 2) departmental promotional, 3) multi-departmental promotional, 4) service-wide promotional, 5) departmental open, 6) open. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in one to four years unless otherwise stated on the bulletin.

**High School Equivalence:** Equivalence to completion of the 12<sup>th</sup> grade may be demonstrated in any one of the following ways: 1) passing the General Education Development (GED) Test; 2) completion of 12 semester units of college-level work; 3) certification from the State Department of Education, a local school board, or high school authorities that the competitor is considered to have education equivalent to graduation from high school; or 4) for clerical and accounting classes, substitution of business college work in place of high school on a year-for-year basis.