

**DEPARTMENT OF PARKS AND RECREATION**

**EXAMINATION ANNOUNCEMENT**

**UPDATE**

**AQUATIC PEST CONTROL SPECIALIST**

THE FOLLOWING INFORMATION HAS BEEN DETERMINED FOR  
THE CONTINUOUS FILING PERIOD

**THE FINAL FILING DATE CUT-OFF IS:**

**DECEMBER 18, 2017**



STATE OF CALIFORNIA  
**Department of Parks and Recreation**  
 EXAMINATION ANNOUNCEMENT  
**AQUATIC PEST CONTROL SPECIALIST,**  
**DEPARTMENT OF BOATING AND WATERWAYS**  
**OPEN**



Final Filing Date: Continuous

**THE STATE OF CALIFORNIA IS AN EQUAL OPPORTUNITY EMPLOYER TO ALL, REGARDLESS OF AGE, ANCESTRY, COLOR, DISABILITY (MENTAL AND PHYSICAL), EXERCISING THE RIGHT TO FAMILY CARE AND MEDICAL LEAVE, GENDER, GENDER EXPRESSION, GENDER IDENTITY, GENETIC INFORMATION, MARITAL STATUS, MEDICAL CONDITION, MILITARY OR VETERAN STATUS, NATIONAL ORIGIN, POLITICAL AFFILIATION, RACE, RELIGIOUS CREED, SEX (INCLUDES PREGNANCY, CHILDBIRTH, BREASTFEEDING AND RELATED MEDICAL CONDITIONS), AND SEXUAL ORIENTATION.**

IT IS AN OBJECTIVE OF THE STATE OF CALIFORNIA TO ACHIEVE A DRUG-FREE WORK PLACE. ANY APPLICANT FOR STATE EMPLOYMENT WILL BE EXPECTED TO BEHAVE IN ACCORDANCE WITH THIS OBJECTIVE BECAUSE THE USE OF ILLEGAL DRUGS IS INCONSISTENT WITH THE LAW OF THE STATE, THE RULES GOVERNING CIVIL SERVICE, AND THE SPECIAL TRUST PLACED IN PUBLIC SERVANTS.

**POSITIONS EXIST**

This is a **SPOT** examination for Contra Costa and San Joaquin counties. Candidates may only establish eligibility for these counties.

**SALARY RANGE**

Range A: \$3120 - \$3907  
 Range B: \$3889 - \$4867

**WHO SHOULD APPLY**

Applicants who meet the requirements as stated in the minimum qualifications section of this announcement. Applications will not be accepted on a promotional basis.

Once you have taken the Training and Experience (T&E) Examination, you may not retake it for 9 months.

**FILING INSTRUCTIONS**

Applications (STD. 678) are available at California Department of Human Resources website [www.jobs.ca.gov](http://www.jobs.ca.gov). Applications postmarked or personally hand delivered after the final filing date **will not** be accepted for any reason.

**Applications must include the following information in the section titled: "Examination(s) or Job Title(s) for which you are applying"**

- Exam Title: **Aquatic Pest Control Specialist**
- Exam Code: **7PR17**

Only applications for the *Aquatic Pest Control Specialist* will be accepted. If you are applying for multiple examinations you must file a separate application for each one. Failure to do so will result in the rejection of your application from this examination.

Do not send your application via office or interoffice mail. Applications received by this manner **will not** be accepted and cannot be returned pursuant to California Code of Regulations §174. Mobile Bar Codes, such as the Quick Response (QR) Codes available at the USPS, are not considered Postmark dates for the purpose of determining timely filing of an application.

**EXAMINATION INFORMATION**

**TRAINING AND EXPERIENCE (T&E) EXAMINATION – Weighted 100%**

The examination will consist of a Qualifications Assessment, which is the sole component of the Aquatic Pest Control Specialist examination. After each established cut-off date, applicants who meet the minimum qualifications will be emailed the link to the qualifications assessment. Be sure to include your current/valid email address on your application. Failure to provide your current/valid email address will prevent you from taking the examination.

To obtain a position on the eligible list, applicants must achieve a minimum rating of 70% on the Qualifications Assessment.

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Exam Title: Aquatic Pest Control Specialist  
Exam Code: 7PR17  
Schem Code: BB10

Release date: October 9, 2017  
Final Filing Date: Continuous  
Class Code: 0515

## WHERE TO APPLY

Applications may be delivered in person or by mail. Please submit to:

**By mail:**

Department of Parks and Recreation  
Attention: Selections Unit/Karen Oswald  
P.O. Box 942896  
Sacramento, CA 94296-0001

**In person:**

Department of Parks and Recreation  
Attention: Selections Unit/Karen Oswald  
1416 9th Street, Room 1018 (10th floor)  
Sacramento, CA 95814

## FINAL FILING DATE

Testing is considered continuous as exam dates can be set at any time. The testing office will accept applications continuously and will notify and test applicants as needs warrant.

## SPECIAL TESTING ARRANGEMENTS

If you have a disability and need special testing arrangements, mark "yes" on Question #2 on the Examination and/or Employment application. The Selections Unit will contact you to make special testing arrangements. If you have not been contacted prior to receiving a notice to appear for the examination, please contact the Exam Analyst at (916) 651-0438.

## ELIGIBLE LIST INFORMATION

An open, **MERGED** eligible list will be established by the Department of Parks and Recreation. The names of successful competitors will be merged onto the eligible list in order of final score regardless of test date. Eligibility expires 12 months after it is established. Competitors must then reapply to retake the Training and Experience (T&E) Examination to reestablish list eligibility.

## REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION

All applicants must meet the education and/or experience requirements as stated on this examination bulletin as of the date the test is taken.

All applications/resumes must include "from" and "to" employment dates (month/day/year), time base, and applicable civil service class titles. Applications/resumes received without this information will be rejected.

## CONFIDENTIALITY AND SECURITY

Pursuant to Government Code Sections 19680(c) and 19681(b) it is unlawful to copy and/or furnish confidential examination material for the purpose of either improving or injuring the chances of any person or to obtain examination questions or other examination material before, during, or after an examination. Every person violating these provisions is guilty of a misdemeanor, and adverse action will be pursued. This may result in the person being barred from competition in future examinations, withheld from certification lists, or cancellation of eligibility for employment in state civil service.

## MINIMUM QUALIFICATIONS

Qualifying experience may be combined on a proportionate basis if the requirements stated include more than one pattern and are distinguished as "**Either**" I, "**Or**" II, "**Or**" III, etc. For example, candidates possessing qualifying experience amounting to 50% of the required time of Pattern I, and additional experience amounting to 50% of the required time of Pattern II, may be admitted to the examination as meeting 100% of the overall experience requirement.

**Either I**

One year of experience in the California state service performing the duties of an Aquatic Pest Control Technician, Department of Boating and Waterways, Range C.

**Or II**

Three years of field experience performing pest control duties, preferably in an aquatic setting. **AND**

Possession of a Qualified Applicator Certificate, Category F or G.

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**Schem Code:** BB10

**Release date:** October 9, 2017  
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## **POSITION DESCRIPTION**

As a journey person, under general supervision, this is a project team leader. Under direction of the Aquatic Pest Control Program Manager, Department of Boating and Waterways, and/or an assistant program manager, performs as a team leader; is responsible for all phases of pest control in a defined area of responsibility; performs operational fieldwork in a wide variety of aquatic pest control and regulatory activities; is responsible for all field aspects of an aquatic pest control team, including planning, training, coordinating, and functioning as the team leader of a crew usually consisting of the specialist and a technician within prescribed limits; while performing field pest control activities, draws conclusions and takes independent action or makes independent recommendations from technical data based on site observations and program guidelines.

The specialist is responsible for safe boat operation, water safety, and protecting the public and environment while conducting spray operations. The specialist is responsible for training the technician team member and directing and providing guidance to the technician in the performance of his/her duties and responsibilities. The specialist is responsible for the maintenance and upkeep of equipment including boats, spray gear, automotive, and other transport equipment. The specialist performs and directs the technician in all of these activities, including making minor repairs and adjustments to all equipment.

## **EXAMINATION SCOPE**

### **Knowledge of:**

1. Current methods, terminology, materials, and equipment used in the survey, control, or eradication of aquatic pests.
2. Basic boat engine maintenance, pesticide regulations, safety techniques, and requirements.
3. Applicable sections of the Food and Agriculture Code.
4. Aquatic pests involved in current control and eradication projects within the State.

### **Ability to:**

1. Communicate effectively.
2. Service and maintain pest control equipment.
3. Make or direct emergency repairs to equipment in the field.
4. Lead a field crew.
5. Keep time records.
6. Prepare field operation reports.
7. Carry out instructions.
8. Carry out varied tasks in biological fieldwork.
9. Work effectively with county, Federal, and industry personnel and maintain cooperative relations with those contacted in the course of business.
10. Exercise leadership.
11. Act independently.
12. Work with minimal supervision.
13. Have an aptitude for operating, maintaining, and repairing mechanical equipment, including motors.

## **SPECIAL PERSONAL CHARACTERISTICS**

Willingness to travel to assigned areas and to work unusual hours during spraying season; willingness to work with chemicals, materials, and pesticides used in the program; tact; poise; dependability; and punctuality.

## **SPECIAL PHYSICAL CHARACTERISTICS**

Ability to work in temperature extremes; vision and color vision adequate to successfully perform the duties of the position; and ability to handle a variety of heavy equipment and materials in the course of work.

## **DRIVER LICENSE REQUIREMENT**

Applicants for positions in this classification series must possess a valid driver license of the appropriate class issued by the Department of Motor Vehicles; a good driving record, and are expected to drive vehicles safely. Applicants who do not possess the license will be admitted to the examination but must secure the license prior to appointment.

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## VETERANS' PREFERENCE

Will be awarded in this examination, pursuant to Government Code Section 18973.1, effective January 1, 2014, as follows:

1. Any veteran, widow or widower of a veteran, or spouse of a 100 percent disabled veteran, who achieves a passing score in an entrance examination, shall be ranked in the top rank of the resulting eligibility list. Any veteran who has been dishonorably discharged or released is not eligible for veteran's preference.
2. An entrance examination is defined, under the law, as any open competitive examination.
3. Veterans' Preference is not granted once a person achieves permanent civil service status.

## CAREER CREDITS

Career credits are not granted in open examinations.

## GENERAL INFORMATION

**For an examination without a written feature**, it is the candidate's responsibility to contact the Selection Unit of the Department of Parks and Recreation, (916) 651-0438, three weeks after the final filing date if he/she has not received a progress notice.

**Applications are available at** Department of Parks and Recreation, California Department of Human Resources (CalHR) offices, local offices of the Employment Development Department, and online at [jobs.ca.gov](http://jobs.ca.gov).

**If you meet the requirements**, you may take this examination, which is competitive. Possession of the entrance requirement does not assure a place on the eligible list. Your performance in the examination described on this bulletin will be compared with the performance of the others who take this test, and all candidates who pass will be ranked according to their scores.

**The Department of Parks and Recreation** reserves the right to revise the examination plan to better the needs of the service if the circumstances under which this examination was planned changes. Such revision will be in accordance with civil service laws and rules and all competitors will be notified.

**Eligible Lists:** Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) sub-divisional promotional, 2) departmental promotional, 3) multi-departmental promotional, 4) service-wide promotional, 5) departmental open, 6) open. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in one to four years unless otherwise stated on this bulletin.

**General Qualifications:** Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, and ability to work cooperatively with others; and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required. In open examinations, investigation may be made of employment records and personal history, and fingerprinting may be required.

**Veterans' Preference:** Veteran status is verified by the California Department of Human Resources (CalHR). Directions to apply for Veterans' Preference are on the Veterans' Preference Application ([CalHR 1093](#)), which is available at [www.jobs.ca.gov](http://www.jobs.ca.gov), and the Department of Veterans Affairs.

**High School Equivalence:** Equivalence to completion of the 12th grade may be demonstrated in any one of the following ways: 1) passing the General Education Development (GED) Test; 2) completion of 12 semester units of college-level work; 3) certification from the State Department of Education, a local school board, or high school authorities that the candidate is considered to have education equivalent to graduation from high school; or 4) for clerical and accounting classes, substitution of business college work in place of high school on a year-for-year basis.

### DEPARTMENT OF PARKS AND RECREATION

Personnel Office/Selection Unit 1416 9<sup>th</sup> Street, Room 1018, Sacramento, CA 95814 (916) 651-0438

TDD is Telecommunications Device for the Deaf and is reachable only from phones equipped with a TDD Device  
1 (800) 735-2929 (TT/TDD) 1 (800) 735-2922 (Voice)