STATE OF CALIFORNIA

Department of Parks and Recreation

EXAMINATION ANNOUNCEMENT

STATE PARK EQUIPMENT OPERATOR
OPEN NON - PROMOTIONAL

AN EQUAL OPPORTUNITY EMPLOYER - EQUAL OPPORTUNITY TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE, OR SEXUAL ORIENTATION, MEDICAL CONDITION OR PREGNANCY, COMMITTED TO VALUING DIVERSITY IN THE WORKPLACE.

IT IS AN OBJECTIVE OF THE STATE OF CALIFORNIA TO ACHIEVE A DRUG-FREE WORK PLACE. ANY APPLICANT FOR STATE EMPLOYMENT WILL BE EXPECTED TO BEHAVE IN ACCORDANCE WITH THIS OBJECTIVE BECAUSE THE USE OF ILLEGAL DRUGS IS INCONSISTENT WITH THE LAW OF THE STATE, THE RULES GOVERNING CIVIL SERVICE, AND THE SPECIAL TRUST PLACED IN PUBLIC SERVANTS.

POSITIONS EXIST

Statewide

SALARY RANGE

$4023 - $4632

WHO SHOULD APPLY

Applicants who meet the minimum qualifications by **August 28, 2015,** the **final filing date**. Applications will not be accepted on a promotional basis.

WHERE TO APPLY

Applications (Std. Form 678) may be delivered in person or by mail. Please submit to:

By mail:
Department of Parks and Recreation
Attention: Selections Unit/Cindy Dougherty
P.O. Box 942896
Sacramento, CA 94296-0001

In person:
Department of Parks and Recreation
1416 9th Street
Room 1018 (10th floor)
Sacramento, CA 95814

INCLUDE EXAM CODE 5*PR14* ON YOUR APPLICATION IN THE SECTION TITLED "EXAMINATION(S) OR JOB TITLE(S) FOR WHICH YOU ARE APPLYING".

Only applications for the *State Park Equipment Operator* will be accepted. If you are applying for multiple examinations you must file a separate application for each one. Failure to do so will result in the rejection of your application from this examination.

FINAL FILING DATE

Applications (Form 678) must be postmarked no later than **August 28, 2015,** the **final filing date.** Applications postmarked, personally delivered, or received via interoffice mail after the final filing date will not be accepted for any reason.

PERFORMANCE EXAMINATION DATE AND LOCATION

Performance test: It is anticipated the performance test will be held during **October 2015.**
Performance Location(s): The performance test will be administered near **Los Banos, CA**, however, if enough applicants apply from Southern California, we will also administer the exam near **Riverside, CA.** Positions exist statewide.

Note: Reschedules will only be considered based on Government Code Sections 18933, 18940, 19776 and the California Department of Human Resources policy stated in the Selections Manual, Section 7200.

SPECIAL TESTING ARRANGEMENTS

If you have a disability and need special testing arrangements, mark "yes" on Question #2 on the Examination and/or Employment application. The Selections Unit will contact you to make special testing arrangements. If you have not been contacted prior to receiving a notice to appear for the examination, please contact the Exam Analyst at (916) 653-9522.

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Exam Title:	**State Park Equipment Operator**	**Release date:**	**July 3, 2015**
Exam Code:	**5PR14**	**Final Filing Date:**	**August 28, 2015**
Schem Code:	**PJ20**	**Class Code:**	**6389**

ELIGIBLE LIST INFORMATION

A departmental statewide eligible list will be established for the Department of Parks and Recreation. This list will be abolished 12 months after it is established unless the needs of the service and conditions of the list warrant a change in this period. **THE PERFORMANCE TEST IS FOR LIST ELIGIBILITY ONLY. YOU MUST BE REACHABLE ON THE LIST TO COMPETE IN THE HIRING PROCESS.**

REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION

All applicants must meet the education and/or experience requirements for this examination by **August 28, 2015,** the **final filing date**.

NOTE: APPLICANTS MUST SHOW THEIR CLASS A LICENSE/CLASS A PERMIT NUMBER, TITLE, AND EXPIRATION DATE UNDER QUESTION #9, ON THEIR APPLICATION.

Accepted applicants are required to bring either a photo identification card or two forms of signed identification to each phase of the examination.

All applications/resumes must include “from” and “to” employment dates (month/day/year), time base, and applicable civil service class titles. Applications/resumes received without this information will be rejected.

MINIMUM QUALIFICATIONS

Qualifying experience may be combined on a proportionate basis if the requirements stated include more than one pattern and are distinguished as **"Either" I, "Or" II, "Or" III**, etc. For example, candidates possessing qualifying experience amounting to 50% of the required time of Pattern I, and additional experience amounting to 50% of the required time of Pattern II, may be admitted to the examination as meeting 100% of the overall experience requirement.

Possession of a California driver's license valid for the operation of any combination of vehicles (Class A).
(Applicants who do not possess this license but have their Class A permit and medical card will be admitted to the examination, but must secure the license prior to appointment.)

And

Two years of experience in operating heavy motorized equipment (including such equipment as the D7 and D6 bulldozers and heavy-duty transport trucks) which shall have involved some work in rugged terrain.

POSITION DESCRIPTION

State Park Equipment Operators are assigned to a park unit or District and are responsible for equipment operation assignments over a large geographic area. **Normal duties involve operating bulldozers, road graders, heavy trucks, loaders, backhoes and other types of heavy equipment** and require travel and some periods of work away from the employee's headquarters. They must move equipment long distances and usually work without close supervision during various seasons of the year, long and unusual hours are required and operators are often required to operate equipment in areas where there is heavy visitor use. Operators are on call for emergency operations and may be required to operate equipment under extremely difficult and hazardous conditions where skill and judgment are essential including firefighting, flood control, and other disasters. They are required to operate equipment over rough roads, rough terrain and sometimes in areas where there are no roads. Performance of repairs and routine maintenance under field conditions and in remote locations to keep equipment in operation is essential.

EXAMINATION INFORMATION

The examination will consist of a performance test weighted 100%. In order to obtain a position on the eligible list, a minimum rating of 70% must be attained on the performance test. **COMPETITORS WHO DO NOT APPEAR FOR THE PERFORMANCE TEST WILL BE DISQUALIFIED.**

The applicant will be operating a fully loaded class transport truck with an unsynchronized manual transmission in mountainous terrain. THE APPLICANT IS LIABLE FOR ANY DAMAGE DONE TO VEHICLES, EQUIPMENT, AND/OR PROPERTY DURING THE PERFORMANCE TEST. The applicant will be required to sign a waiver at the time of testing.

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PERFORMANCE TEST (WEIGHTED 100%)

Scope:

A. Knowledge of:

1. Operation and use of heavy motorized construction and maintenance equipment with special reference to bulldozers and heavy-duty transport trucks.
2. Methods, materials, tools, and equipment used in maintenance and repair of light automotive equipment.
3. Methods, materials, tools, and equipment used in preventive maintenance and servicing of heavy equipment and trucks.
4. Provisions of the California Vehicle Code as they apply to the operation of trucks and other heavy motorized equipment.
5. Road construction and maintenance practices.
6. Safety practices in the use of heavy equipment particularly in heavily populated areas.
7. Operation of equipment under a wide variety of working conditions including work in snow and in heavy sand.

B. Ability to:

1. Follow written and oral directions, keep simple records, train others in the operation of a variety of equipment supervise the work of others.

SPECIALPERSONAL CHARACTERISTICS

Willingness to work on Saturdays, Sundays, holidays and to work long hours under emergency conditions; normal hearing and visual acuity with or without glasses of not less than 20/40; normal use of both hands and feet and physical strength and agility.

VETERANS' PREFERENCE

Will be awarded in this examination, pursuant to Government Code Section 18973.1, effective January 1, 2014, as follows:

1. Any veteran, widow or widower of a veteran, or spouse of a 100 percent disabled veteran, who achieves a passing score in an entrance examination, shall be ranked in the top rank of the resulting eligibility list. Any veteran who has been dishonorably discharged or released is not eligible for veteran's preference.
2. An entrance examination is defined, under the law, as any open competitive examination.
3. Veterans' Preference is not granted once a person achieves permanent civil service status.

CAREER CREDITS

Career credits will be added to the final score of all competitors in this examination who qualify for the credits and successfully complete all parts of the exam. (See "General Information" on this bulletin for information regarding career credits.) Competitors eligible to receive career credits must indicate this in Question #4 of application Form STD. 678.

CONFIDENTIALITY AND SECURITY

Pursuant to Government Code Sections 19680(c) and 19681(b) it is unlawful to copy and/or furnish confidential examination material for the purpose of either improving or injuring the chances of any person or to obtain examination questions or other examination material before, during, or after an examination. Every person violating these provisions is guilty of a misdemeanor, and adverse action will be pursued. This may result in the person being barred from competition in future examinations, withheld from certification lists, or cancellation of eligibility for employment in state civil service.

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GENERAL INFORMATION

It is the candidate's responsibility to contact the Department of Parks and Recreation, (916) 653-9522, by September 18, 2015, if he/she has not received his/her notice.

For an examination without a written feature, it is the candidate's responsibility to contact the Selection Unit of the Department of Parks and Recreation, (916) 653-9522, three weeks after the final filing date if he/she has not received a progress notice.

If a candidate's notice of performance test fails to reach him/her prior to the day of the test due to a verified postal error, he/she will be rescheduled upon written request.

Examination Locations: Locations of interviews or performance evaluations may be limited or extended as conditions warrant.

Applications are available at Department of Parks and Recreation, California Department of Human Resources (CalHR) offices, local offices of the Employment Development Department, and online at jobs.ca.gov.

If you meet the requirements, you may take this examination, which is competitive. Possession of the entrance requirement does not assure a place on the eligible list. Your performance in the examination described on this bulletin will be compared with the performance of the others who take this test, and all candidates who pass will be ranked according to their scores.

The Department of Parks and Recreation reserves the right to revise the examination plan to better the needs of the service if the circumstances under which this examination was planned changed. Such revision will be in accordance with civil service laws and rules and all competitors will be notified.

Eligible Lists: Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) sub-divisional promotional, 2) departmental promotional, 3) multi-departmental promotional, 4) service-wide promotional, 5) departmental open, 6) open. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in one to four years unless otherwise stated on this bulletin.

General Qualifications: Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, and ability to work cooperatively with others; and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required. In open examinations, investigation may be made of employment records and personal history, and fingerprinting may be required.

Veterans' Preference: Veteran status is verified by the California Department of Human Resources (CalHR). Directions to apply for Veterans' Preference are on the Veterans' Preference Application (CalHR 1093), which is available at https://jobs.ca.gov/job/veteransinformation, and the Department of Veterans Affairs.

Career Credits: In open-non-promotional examinations, career credits are granted to: 1) state employees with permanent civil service status, 2) full-time employees of the state who are exempt from state civil service pursuant to the provisions of Section 4 of Article VII of the California Constitution, and who meet all qualification requirements specified by the Board and have 12 consecutive months of service in an exempt position, and 3) individuals who have served one full year in or are graduates of the California Conservation Corps (eligibility shall expire 24 months after graduation from the California Conservation Corps). Three points are added to the final test score of those candidates who meet the above criteria, and who are successful in the examination. Such examinations cannot be for managerial positions described in Government Code Section 3513. Competitors not currently employed in state civil service who have mandatory reinstatement rights may also be eligible for career credits, but they must explain their civil service status in the appropriate section of the Examination Application form STD. 678.

High School Equivalence: Equivalence to completion of the 12th grade may be demonstrated in any one of the following ways: 1) passing the General Education Development (GED) Test; 2) completion of 12 semester units of college-level work; 3) certification from the State Department of Education, a local school board, or high school authorities that the candidate is considered to have education equivalent to graduation from high school; or 4) for clerical and accounting classes, substitution of business college work in place of high school on a year-for-year basis.

DEPARTMENT OF PARKS AND RECREATION
Personnel Office/Selection Unit 1416 9th Street, Room 1018, Sacramento, CA 95814 (916) 653-9522

TDD is Telecommunications Device for the Deaf and is reachable only from phones equipped with a TDD Device1 (800) 735-2929 (TT/TDD) 1 (800) 735-2922 (Voice)