

DUTY STATEMENT
CAMPHOST—EMMA WOOD STATE BEACH
CHANNEL COAST DISTRICT

The Camphosts work under the direction of the Sector Volunteer Coordinator and the Supervising Ranger. Camphost candidates must complete a health questionnaire, complete a background check and be finger printed prior to appointment.

CAMPGROUND OPERATIONS 70% While wearing issued uniform, assist in the entrance station with: cash handling, registering campers, operating reservation service computer and providing information to the public about the campground and the surrounding area. Camphosts will provide information to the visiting public about the rules and regulation of the park; however, no enforcement action shall be taken. Report camper problems to the Ranger on duty. Camphosts operate host and DPR radios, assist with performing camp checks and locking the entrance gate. Hosts may be scheduled for an entire 4-hour shift, breaks or specified hours.

VISITOR CENTER/WOOD SALES 15% Camphosts sell firewood to the visiting public for Friends of the Channel Coast. Staff the visitor's center and sell publications and interpretive materials to the visiting public.

MAINTENANCE/HOUSEKEEPING 5% Camphosts shall report potential safety hazards to either the on duty Ranger or the Maintenance Supervisor. Assist with light housekeeping and maintenance around the park.

INTERPRETATION 5% Assist staff with providing information to the visiting public about the natural and cultural resources in the park. Assist staff with Junior Ranger/Lifeguard programs, campfire programs and nature walks.

ADMINISTRATION 5% Each Camphost will be responsible for recording hours worked on the Volunteer in Parks Activity Report and submitting it to the Volunteer. Camphosts shall track all firewood sales and make regular deposits in the location specified by the Friends of the Channel Coast representative. Camphosts shall report injuries that occur while volunteering at the park to either the Duty Ranger or Supervising Ranger before leaving the park.