Orange Coast, North Sector
Bolsa Chica / Huntington State Beaches
21601 Pacific Coast Hwy
Huntington Beach, CA 92646
(714) 377-5691

Dear Special Event Applicant,

Thank you for your interest in the special events program at the Orange Coast District, North Sector. These parks including Bolsa Chica and Huntington State Beaches, offer a variety of unique event venues which are available on a first-come, first-served basis. The following information is provided to assist you with planning your event.

"Special Events" include all activities beyond the normal scope of park visitor use such as reservation of areas or facilities, conducting business (both for-profit and non-profit) on park property, activities which could impact public access or enjoyment, and requests for exemption from general park rules and regulations. Permit applications may be submitted up to one year in advance of the event date. A State Parks special event permit and liability insurance certification is required for all special events. Photography permits are coordinated under a separate process. Additional terms and conditions may apply.

GENERAL GUIDELINES

- State Parks staff may be required to monitor your event.
- Special Event activities are prohibited between 10 PM and 6 AM daily.
- Special Event activities may be limited between Memorial Day and Labor Day weekends.
- Special Event application fees and site deposit fees are non-refundable. Other permit fees may be non-refundable as defined by permit terms and conditions. Payment of fees may be made by cash, money order, cashier's check or personal / business account. Checks made payable to the State of California.
- Amplified sound, including bullhorns and live bands are generally prohibited. Acoustic music, limited duration public address systems and background ceremonial type music may be considered on a case-by-case basis. State Parks reserves the right to terminate sound which is determined by the event monitor or Parks staff to be excessive or detracting from the experience of other park visitors.
- A copy of all contracts / agreements with outside vendors (to include but not limited to event planners, catering, bartending, set-up, equipment rentals, entertainment, wedding and event photography, etc.) must be provided 2 weeks prior to the event. A fee of up to 18% of the gross of each contract / agreement will be charged in addition to other applicable fees. Failure to disclose accurate contracts / agreements or remit fees two weeks or more prior to the event will result in immediate cancellation of the permit, forfeiture of all non-refundable fees paid to date, and loss of reservation date.
- All permit applications must include the name of the applicant, organization or business. If the permit is coordinated by an event planner or catering service, the permit application and a copy of the contract must be provided a minimum of two weeks prior to the event or the reservation date will be cancelled and all non-refundable fees paid to date forfeited. If applicant claims services or goods are being provided at a reduced or zero value, the State will assess a fair market value for such goods and services to the permit fees.
- Special events permittee may be required to provide a certificate of liability insurance naming the State of California as an additional insured.
- The sale and / or distribution of food, beverages, and merchandise are prohibited unless specifically authorized by the permit terms and conditions.
- In general, no vehicles are permitted off-road, on beaches, paved paths, or in picnic areas except by permit.
- Park rules and regulations and other applicable laws are strictly enforced. Additional permits from other governmental agencies such as City, County, CHP, Cal Trans, ABC, and the California Coastal Commission, may be required for certain events and are the sole responsibility of the applicant.

Please review the following information which will assist you in completing the Special Event Permit Application and understanding the permit fees.

I. AVAILIBILITY

- Monday through Sunday, NO major holiday weekends. (Major Holiday weekends are from Friday-Monday for Memorial Day, 4th of July and Labor Day.) All picnic event applications to be received no less than 14 days prior to event date or they will not be accepted. Events with caterering 30 days prior to event date.
- Times: Park hours are from 6am to 10pm (gates are open from 6am-9pm) year round.
- Your permit does not give you exclusive rights to the property. The park will be open to the public. To ensure your space, it is your responsibility to physically occupy your area. Picnic areas will have signage stating that the area has been reserved for your party. Be sure to have your approved permit with you in case the signs have been tampered with, as they are posted the night before.
- Any event setting up/breaking down before or after regular park hours will require special approval and the presence of a monitor.

II. FEES (Subject to change)

- ACTIVITY fees are as follows: …….. $ .25 cents per person per hour for groups of 100 or more.
- Community Events (Where the park is a stopping point): $125.00 to $500.00 plus activity fee, all other rules apply.
- All fees are non-refundable and non-transferable. A $25 processing fee will be charged to all groups requesting a change in date or site, once the reservation has been booked.
- SITE FEES are as follows:

BOLSA CHICA STATE BEACH

24A and 24B……. $200.00 each, Saturday and Sunday ……. $100.00 each, Monday-Friday and off season. (Off Season is between October 1st and March 1st.)

18C…… $ 50.00 Everyday

17D…… $100.00 Saturday and Sunday…...$50.00 Monday-Friday and off season.

12E…… $100.00 Saturday and Sunday…...$50.00 Monday-Friday and off season. This very nice remote area is a favorite spot for our local surfers and parking is limited. If reserving this area you may have to walk from one of the parking lots north of that section, as that lot is nearly always full. No loading and unloading allowed at the turn around, you can be cited. No catering, equipment rentals or entertainment events will be allowed here.

ALL SAND AREAS……..…….$200.00 for each 40X40 foot area.

***** If you are having a catered event and/or your activity spreads out from the picnic area over the bike path to the SAND, this will automatically add $200 for each 40X40 area to the site fee. *See "Specifications" for Bolsa Chica.*

Group Picnic Area 24A and 24B: (picnic tables accommodate approx 12 people each)

Located at Lot 24, there are 6 picnic tables and 4 BBQ's in *each* of these two areas. There is a large grass area in front of the two areas. '24A' is completely covered, and '24B' is half covered. There is a Concessionaire in the middle of these two areas that will be open to the public if not in use for catering your event. Bolsa Chica has an exclusive caterer. Their facility located in the middle of the two areas can provide catering, entertainment, and equipment rentals to any events here in Bolsa Chica. See Specifications.

Other Group Picnic Areas: (picnic tables accommodate approx 12 people each)

'18C', Located in lot 19, this area is not covered. This area has 5 picnic tables and a full size basketball court (court is not reservable, but first come first serve).

'17D', located in lot 17, this area is not covered. Area has 5 picnic tables and 4 BBQ's.

'12E', located in lot 14, this area is not covered. Area has 6 picnic tables and 4 BBQ's and is located to the far south end of our park.

- Camping
  Bolsa Chica has an RV campground that you can call for reservations to Reserve America 1-(800) 444-7275 (Do NOT call the Event Coordinator for camping.)

HUNTINGTON STATE BEACH

Brookhurst Ramada's A & B …… $50.00 each, everyday.
Newland Ramada's A, B, C & D……$50.00 each, everyday.
ALL SAND AREAS……..…$200.00 for each 40X40 foot area.

***** Catering, entertainment or equipment rentals will automatically add $200 for every 40X40 area used to the Site Fee of any picnic area.

Brookhurst Street Group Area (Ramada's A & B)

Located on the sand near the Brookhurst entrance gate at Huntington State Beach. This area consists of 2 shade shelters (Ramada's); the shelters can be reserved individually or together. #A of the two shelters is wheelchair accessible. We provide two picnic tables with each Ramada. Each shelter accommodates up to 25 people. There are 4 volleyball courts at this location (not reservable, first come, first served only). Each Ramada is equipped with a central generator hook-up, which will activate all the receptacles on the shelter. (You must provide your own generator and must have the generator listed on your permit application for approval.)

Newland Street Group area (Ramada's A, B, C, & D)

Located on the sand near the Newland entrance gate at Huntington State Beach. *(This Newland entrance gate is never open, so you would have to plan to enter at the Beach or Magnolia entrance.)* This area consists of 4 shade shelters (Ramada's). The shelters can be reserved individually or any combination up to the total of four. #A & B of the 4 shelters are wheelchair accessible. We provide two picnic tables with each Ramada. Each shelter accommodates up to 25 people. There are 6 volleyball courts at this location (not reservable, first come, first served only). Each Ramada is equipped with a central generator hook-up, which will activate all the receptacles on the shelter. (You must provide your own generator and must have the generator listed on your permit application for approval.)

- Monitor Fees: $79.00 / hour, with a four (4) hour minimum. Monitors are hired 30 minutes before setup time to 30 minutes after breakdown. (Officers are not already on-duty and have to come in on their day off to dress down get patrol vehicle and be on-site at specified time).
  Monitors are required to be present depending on the size of your party and/or if there is a set up.
  Monitors need to be present from the time set up begins and stay until the last item has been removed from the sand and the area has been left cleaner than found.
  Vendors will not be allowed to set up on the property until the Monitor is present.
  Monitors are hired for all catered, alcohol and amplified events and events with equipment rentals.
  No less than 14 days advanced notice will be accepted for a monitored event.
- Processing Fee: $25.00 per permit is non-refundable and must be paid upon submitting permit application. The Processing Fee does not guaranteed event approval. You must have a separate permit and processing fee for each event date. The processing fee will be credited toward not in addition to small family picnics reserving picnic areas only.
- Small family picnics (50 people or less) *not* using any catering, deliveries, entertainment or special equipment, just fill out and send in the first two pages of the Permit Application with the chosen picnic area fee (as stated above) no processing fee will be required. No reservations will be accepted in less than 14 days prior to event date.
- Company and Group picnics –(50+ people) - To secure your date, your processing fee & permit papers are due 30 days in advance and are to be paid in full no later than 14 days prior to your event, or you will be promptly removed from the calendar. Groups of 100+ will be charged an activity fee (see above).
- Youth Camps – Limited use Program: California State Parks encourages outdoor recreation and education for California's youth by offering designated park venues which are available for periodic, low impact activities and events. Due to the park's sensitivity to natural resource protection and limited carrying capacity, special event permits will be limited by frequency of use, number of participants, type of activity, park location, hours of use, and day of week.
- Health & Fitness / Sports Exhibitions – Limited Use Program: Promoting physical fitness and health is a key initiative for California State Parks. Accordingly, State Parks may permit appropriate organized outdoor activities,

such as exercise classes and personal fitness training, which offer the public opportunities for organized recreation. This type of permit will be subject to a permit fee of 18% of the participant class fee. A certificate of liability insurance naming the State of California as an additional insured will be required. Due to the park's sensitivity to natural resource protection and limited carrying capacity, special event permits will be limited by frequency of use, number of participants, type of activity, park location, hours of use, and day of week. Depending on the site of the activity, site fee may apply.

- Fishing Events: Will be charged a site fee of $200 for up to 100 people, $350 for 101- 300, 301-500+ people $500+ per day. Plus activity fee of 18% of all registration fees. Monitor or lifeguard services will be determined by the Lifeguard Supervisor on a case by case basis.
- Fundraisers: Will be charged an Activity/Site fee (site fee will be based on area of usage). An additional charge of 18% of all registration fees, if you are using catering, entertainment or equipment services see specifications below. You will need to submit copies of all contracts, invoices or receipts with the payment 30 days prior to your scheduled event. We will need a complete list of vendors you are using and what they are supplying.
- Surf Competitions: The Orange Coast District recognizes public interest in surfing competitions at specific surf breaks within park units of the District. State Park policy and guidelines authorize special event activities provided they are consistent with the park's purpose and are compatible with recreational resources. Special event proposals for surfing competitions are considered and permitted through a process that defines the scope of all activity related to such an event. Special event permits are required for all surf competitions proposed on beaches within the Orange Coast District.
- Surfing Events: Will be charged a site fee of $350 per day Amateur and $500 per day for Pro/Am and Professional. Depending on scope of event activity/site fees may apply and on a case by case basis Monitor and Lifeguard service fees.
- Water activities may require additional lifeguard monitoring. (Lifeguards are $25 an hour with a 4 hour min.)
- WEDDINGS: Will be permitted on the SAND for a Site Fee of $100.00 for up to 25 guests, $200.00 for 26-150 guests and $300 for 151+. Any equipment set up adds $200 site fee, If using equipment rental services or wedding planners there is an 18% fee for outside contracted services plus Monitor fees. *(Bolsa Chica has exclusive rental services – see specifications)* If using a wedding planner, be sure that the company/individual's name and contact # is listed on your event permit. *Weddings will not be allowed on weekends during peak season (between Memorial Day and Labor Day) due to the busy summer season and parking is limited.* All fees payable 30 days prior to wedding. Rose petals are allowed providing you have someone specifically appointed to clean them up; method of cleaning them up must be specifically outlined on your permit application. Other alternatives may be bubbles, birdseed or butterflies. Weddings with equipment rentals in Huntington State Beach must choose a site near a Spencer Ramp so that dollies may be used for unloading/loading, no exceptions. All weddings with equipment rentals or wedding planners have to have a monitor present. Only marked company vehicles can load or unload from the Spencer Ramp with a monitor present. NO personal vehicles will be allowed. No vehicles will be allowed to drop off Brides or wedding party members at the end of the Spencer Ramp.
- Larger events - To secure your date, your processing fee & permit papers are due 45-60 days in advance and *ALL remaining fees to be received no later than 30 days* prior to your event, no exceptions or your event will be promptly removed from the calendar.

III. SPECIFICATIONS

- *Food, Alcohol and Entertainment Regulations for* BOLSA CHICA STATE BEACH
  All catered food, beverage, entertainment and equipment rentals *shall be provided exclusively by BABES Catering & Rentals.* Please attach a copy of their invoice to your permit application when you turn it in. You may call (714) 471-5015 or contact them by email: huntingtonbeachwfr@gmail.com. You can see what they have available at **www.babescateringrentals.com** if wanting to serve Alcohol please see the Alcohol Waiver Form.

- *Food, Alcohol and Entertainment Regulations for* HUNTINGTON STATE BEACH
  If you are using catering, entertainment or equipment services there will be a fee of 18% of your total bill before tax for each company used. You will need to submit copies of all contracts, invoices or receipts with 18% payment in full 30 days prior to your event. All event areas are subject to site/activity fee. If wanting to serve

Alcohol please see the Alcohol Waiver Form. *Though NOT exclusive - BABES Catering and Rentals is also available on Huntington State Beach for your convenience. (see specifications – Bolsa Chica)*

- DJ's / MC's
  Approval of DJ's/MC's will be considered on a case by case basis.
  No DJ's on weekends between Memorial Day and Labor Day without a catered event.
  DJ/MC must be hired by reputable company and have their own generator. Any offensive, suggestive, violent music will terminate the DJ/MC from your event immediately. Submit a copy of that company's invoice to the Event Coordinator 14 days prior to your event. Having a DJ will be an additional $200 activity/site fee without a catered event, plus monitor. See Generator specifications.

IV. INSURANCE Certificate Requirements

Special event activities require a Certificate of Insurance following these guidelines:
For events having greater potential hazard of liability to the State that is incurred through typical daily park activities, permittee will be required to provide the State Park with a certificate of insurance with required endorsements as proof of liability insurance coverage. This policy will cover the period of the permit and will be in an amount no less than the following as determined by the District Superintendent:
Combined single limit (CSL) $1,000,000 per occurrence
Insurance policies shall be underwritten to the satisfaction of the State and shall contain the following special endorsement: *State of California, its officers, employees, and servants are included as additional insured but only insofar as operations under this contract or permit are concerned; The insurer will not cancel or reduce the insured's coverage during the period that this permit is in effect or without 30 days prior written notice, whichever is shorter, to State.*
This cancellation provision shall not be construed in derogation of the duty of the permittee to furnish insurance during the entire term of the permit. *Additionally insured should read: State of California, Department of Parks & Recreation, 21601 Pacific Coast Hwy, Huntington Beach, CA 92646*
State Parks does not recommend insurance providers. General information concerning insurance providers may be obtained by visiting www.insurance.ca.gov.

V. SITE SPECIFICS

- Depending on the complexity of your event an initial walk through maybe necessary. Area of usage, public safety, access and resource protection will be discussed.
- You DO NOT have exclusive rights to any area on the State Beach even if you have an event, this is a public beach and if you have an event it is YOUR responsibility to occupy the area. We do not cone off, rope off, or save any area for any event. Again, it is your responsibility to occupy the area for your event.
- If you want to do/have something that isn't regularly permitted on a regular day visit by a park visitor and / or if it is not specifically specified on your permit, IT IS NOT PERMITTED.
- SET UP - Please remember, no set up will be allowed without previous permission as specifically designated on your permit. You will be given an exclusive set up time. If vendors show up before that time they will be asked to leave and return at their specified set up time.
- You must supply a detailed drawing of your event set-up.
- Arrival and departure times of all vendors will be defined and confirmed between the permittee and Special Event Coordinator for the scheduling of the monitor/staff 30 days prior to the event.
- The Permittee is responsible for site clean-up and trash disposal, the beach is to be left clean and free of any debris from your event. If maintenance finds that extra cleaning had to be done after your event you will be charged a cleaning fee.
- The permittee or an assigned contact (listed on the permit) MUST stay on site until all items and equipment is off the beach, and the area has been left cleaner than found.
- Your precise set up/tear down time is essential to be sure you do not get charged time and a half for the scheduled monitor to have to stay over or return the following day.

VI. FACILITIES

- Reservations must be paid in advance to be valid.

- Bon fires are permitted in the concrete fire rings only. No portable fire pits are allowed.
- Fire rings, volleyball courts and basketball courts are not reservable (first come, first served only).
- No Electrical hookups. You are not allowed to plug into the restroom buildings. A generator can be used for all electrical needs providing you have a permit.
- Generators - You MUST have a permit to have a generator. Generators should be small and quiet such as Honda 1000, 2000, or 3000. (There are electrical plug in receptacles for generator use only at each of the Huntington Beach Ramada's.)
- Trash can be bagged, then transported to our dumpsters at the end of the event. You will be charged a cleaning fee of $35 if trash is left outside of the trash cans.
- Lighting will be the responsibility of the Permit tee. Pole lights will need a generator. Tiki Torches are allowed; they must be placed at least 20 feet away from any combustible item. Candles are permitted on dinner tables only. If the event goes on after dark you will need to have some type of lighting in or near the restrooms. A battery-operated lantern should work fine.
- Grounds: The department makes every attempt to have the grounds in immaculate condition for every event however occasionally things happen that are out of our control. The permit tee hereby accepts the grounds in the condition provided, if there is a severe problem that needs to be addressed you can call the reception office and ask for immediate assistance.
- Reception offices: Bolsa Chica (714) 377-5691, Huntington (714) 536-1454. Open 7 days a week 9am – 4pm. If there is a problem outside of those hours you are given emergency contact # on your approved permit to the event coordinator.

VII. PARTY RENTAL COMPANIES

- All party rentals must be off the property by 10pm. If the Party Rental Company fails to remove their property by this time, they will be asked to leave their equipment until the following morning. The State assumes no liability for the items left behind. A State Park Monitor will need to be present the following day for removal of the equipment. A minimum fee of $200.00 will be charged.
- If your break-down time exceeds the time allotted you will be billed TIME AND A HALF for each 30 minutes of additional monitor time needed, *providing* the monitor is willing to stay.
- It is the Permittee's responsibility to be sure the party rental company provides enough staff to break down in the appropriate time, as they are the party that will be billed when tear down is not completed in the scheduled time frame. (See Specifications).
- The Permittee must stay on site until the last piece of equipment has been removed from the area.

VIII. TENTS

The permittee has the option to set up a tent for their event. A permit is required; depending on the size of the tent a permit must be filed with the State Fire Marshall's office and is the responsibility of the permit tee. Please call the State Fire Marshall at (626) 305-1908. NO enclosed tents. Exception: Clear see through siding. Tents are to be taken down at the conclusion of the event. Rental staff will need to be doubled so there is adequate help to break down within the scheduled time frame.

IX. OUTSIDE VENDOR, BUSINESS SERVICE PROVIDER REGULATIONS

The Public Resources Code requires any entity conducting business on State Park property to pay a reasonable fee for that business opportunity. As a result, if an event activity involves the use of outside vendors or sub-contractors (such as catering, bartending, entertainment, equipment rentals, event set-up, etc.), a copy of all contracts and agreements must be provided by the applicant to the special events permit coordinator no later than two weeks prior to the event. A vendor fee of 18% of the gross total, excluding sales tax, of each contract and / or agreement will be added to the total permit fees charged. No vendors or sub-contractors will be admitted without prior permit approval. In addition, all outside vendors are required to provide a Certificate of Liability Insurance, naming the State of California as an additional insured. Limits of liability coverage are listed on the Special Event Permit Application. All vendors must comply with applicable regulations required by other local, City, County, or State entities (such as business licenses, ABC license / permits, etc.).

- Dumping of any gray water and/or left over drinks/liquids are not allowed any where on the property. It is the caterers and/or permit tees responsibility to provide some type of plastic tote to carry all gray water off the

property. The State of California is committed to keeping our beaches healthy and clean. Note: YOU CAN BE CITED FOR THIS!

- The catering staff and permittee is responsible for the final clean up of the property. This includes all trash, cigarette butts and food particles, toys, candy wrappers and anything else left by anyone related to the event.
- The permit tee/caterer MUST stay until all items/equipment has been vacated off the premises and inspection completed with the State Park Monitor before they are allowed to leave.
- If your break-down time exceeds the time allotted you will be billed TIME AND A HALF for each 30 minutes of additional monitor time needed, providing the monitor is willing to stay.
- After sunset please bring a flashlight as the Rental Company usually has taken down the lighting.
- Trash can be bagged in the catering zone, then transported to our dumpsters at the end of the event. Please be careful of leaky bags and re-bag if necessary. You will be billed a $35 cleaning fee for any trash left outside of the trash cans. It is the Caterer's responsibility to be sure ALL their employees, vendors, etc. are made aware of the rules and regulations of the State Beach.

X. ALCOHOL

See the Alcohol Waiver Permit for permit fees and guidelines.

- Alcohol may be served but not sold with an approved ALCOHOL WAIVER FORM and a State Park Monitor present (see monitor fees). We strictly observe all California alcohol beverage laws. Bartenders will be held responsible not to serve guests under the age of 21 years. To assure all perform their jobs safely and responsibly, we do not allow any staff persons and or vendors to consume alcoholic beverages while on duty.
- If a caterer/vendor serving alcohol you must *turn in a copy of an authorized ABC-218 form for the event date to the Event Coordinator no later than 10 days prior to the event.* Information to the local ABC office serving the Huntington Beach area is (714) 558-4101.

XI. MISCELLANEOUS

- Each individual must abide by all State Park rules and regulations.
- A fire lane must be maintained throughout the duration of the event.
- No digging or cutting of shrubbery or trees. No removing Volleyball Court Liners for event purposes. (If volleyball liners have been removed, you will be billed $600.00 to replace them).
- For reasons of safety and resource protection, please be aware that it is the State Park Monitor's job to direct the vendors with they're set up. Please don't hesitate to ask the Monitor about the rules and regulations.
- No unmarked, private vehicles are allowed on the Spencer Ramps for loading and unloading. No marked company vehicles will be allowed without the direction of an assigned State Parks Monitor.
- Games/Beach Equipment: Volleyball nets, canopies, easy-ups or other beach equipment should be placed out of the way of our Lifeguards view and/or path of travel. Please review with the Lifeguard before setting up.
- Amplified music: (DJ ok, no amplified bands) requires a State Park Monitor. Music needs to be kept at a reasonable level so as not to disturb the other park visitors. Nature of the music must respect common decency, so as not to offend the general public and families that attend the park. All music must be turned off by 10pm posted quiet hours. All speakers must be faced toward the ocean front.

XII. RESTRICTED ITEMS:

- Please do not bring any items that contain confetti or tinsel of any type.
- Decorative and/or water balloons, eggs, gum are NOT allowed.
  (Wildlife will eat these things, it wraps up in their intestines and they die a slow painful death.)
- Dogs must remain leashed at all times and are not allowed on the sand.
- No glass containers.
- No LIVE BANDS.
- No inflatable's or jump houses.

XIII. FIRES:

- Fires are permitted in appropriate pits only. No fires are allowed in the sand. Gas, propane or electric grills allowed on the sand but must be 18" off the ground. Charcoal can only be used in a concrete fire ring or on

grills placed in a concrete fire ring. Charcoal can also be used in the onsite barbecues in picnic areas at Bolsa Chica State Beach.

- Dutch ovens can only be placed within a fire pit. No charcoal in sand.
  - No cooking under sand, pig, and clam bakes, etc. allowed.

XIII CANCELATIONS:

The processing fee is non-refundable at anytime. NO REFUNDS FOR site/picnic area fees, but all other fees can be refunded prior to the last 10 days before your event. If you cancel within the last 10 days, all fees will be forfeited. Please allow four to six weeks of processing time to receive your refund. Cancellations due to natural disasters or Acts of God, (i.e. fire, floods or earthquakes) will be reimbursed. You will not be refunded if you choose to cancel due to rain/wind.

XIV PARKING INFORMATION AND FEES

No vehicles permitted on Multi-use trail, Spencer ramp or in picnic areas for loading or unloading of food and supplies without approval of the Event Coordinator and a State Parks Monitor present.

Group reservations *do not* guarantee parking. All parking is on a first-come, first-served basis. These parks do fill-up quickly and the parking lots may close as early as 10 a.m. on peak summer weekends.

There are no pre-paid/preferred parking privileges allowed. You may have your group turn in their parking tickets to you at the end of your event and reimburse them their parking fees that way.

Parking fees: $ 15.00 per vehicle (normal day-use fee)
$ 50.00 per bus (10 - 24 passengers)
$100.00 per bus (25 or more passengers)

XV. RESERVATIONS:

The Picnic and Event Reservation phone number is (714) 377-9422.

Reservations may be made up to one year in advance. *An area is not reserved until the reservation paperwork and the full reservation fee is received and approved by the Event Coordinator.*

Reservations may be made in person at the Bolsa Chica State Beach Visitor Center (Between Seapoint and Warner on PCH in Huntington Beach), or mailed to:

Special Event Coordinator
21601 Pacific Coast Highway
Huntington Beach, CA 92646

For Fed Ex / UPS use the following address *only*:
17851 Pacific Coast Hwy
Huntington Beach, CA 92649

You can email any availability/questions to northsectorevents@parks.ca.gov
Office hours are 9:00 a.m. - 4:00 p.m., Monday thru Thursday.

We also have a website for viewing pictures of the picnic areas and downloading your own Permit Application and Guidelines by ~going to www.parks.ca.gov, put beach of choice into small search bar click on that beach of choice. ~Once on the State Beach Website see "Event Information" (on the top of the left column).

No reservations are accepted for Memorial Day, July 4th or Labor Day weekends. No Exceptions. All areas are on a first come, first served basis at these times.

FAX requests *will not* be accepted. We accept cash or checks only. Checks should be made payable to: State of California.

Thank you for your interest in Bolsa Chica and Huntington State Beaches.