



**Honorary
Centennial
Committee**

Ruth Coleman

THE HONORABLE
Karen Bass

THE HONORABLE
Mark Ridley-Thomas

Susan Anderson

Ken Bentley

BISHOP
Charles E. Blake

THE HONORABLE
Barbara Boxer

THE HONORABLE
Willie L. Brown Jr.

Lonnie G. Bunch III

THE HONORABLE
Wilmer Amina Carter

THE HONORABLE
Connie Conway

THE HONORABLE
Mike Davis

THE HONORABLE
Dianne Feinstein

THE HONORABLE
Dean Florez

THE HONORABLE
John Garamendi

Elizabeth Goldstein

Alice A. Huffman

Charmaine Jefferson

Robert "Bobby" McDonald

Horace Mitchell, Ph.D.

Rick Moss

THE HONORABLE
Nicole Parra

THE HONORABLE
Curren Price

CHANCELLOR
Charles Reed

Tavis Smiley

J. Alfred Smith, Sr.

Aubry Stone

THE HONORABLE
Sandre Swanson

THE HONORABLE
Acquanetta Warren

Cornel West, Ph.D.

Mark Yudof

Allan Zaremberg

Dear Prospective Vendors:

This year, 2008, California State Parks will be celebrating the 100th Anniversary of the establishment of the town of Allensworth. In this centennial year, California State Parks, The Legislative Black Caucus and the California State Parks Foundation are planning for a grand celebration of the town, the people, and the enduring legacy that is Allensworth. On **October 11 and 12, 2008**, Colonel Allensworth State Historic Park will be filled with an anticipated crowd of 6,000 to 8,000 celebrants (over the two-day period). On those days the park will come alive with music, food, living history demonstrations, a 5k run/walk, a commemorative bike ride, children's activities, and inspiring words from prominent dignitaries. It will be a celebration worthy of Allensworth festivals of old! And...

WE WOULD BE PLEASED TO HAVE YOU AS A VENDOR FOR THE TWO-DAY EVENT

Information and an application to be a vendor at the two-day Centennial Celebration and Rededication Event are included with this notice. If you are interested in reserving a booth location to sell food, arts & crafts or dispense information, please submit a completed application along with payment (money order or cashiers check only) as soon as possible. **The deadline for applications is September 26, 2008.**

Space is limited

Questions???

Contact Dorothy Benjamin, at (916) 653-6032, e-mail benjamin@water.ca.gov or Stephen Bylin at (661) 248-2327, e-mail sbylin@parks.ca.gov.



COLONEL ALLENSWORTH STATE HISTORIC PARK

CENTENNIAL CELEBRATION & REDEDICATION



Saturday, October 11 and Sunday, October 12, 2008

VENDOR APPLICATION

APPLICATION DEADLINE: All vendor applications must be postmarked by **September 26, 2008**. Applications **accepted** after the deadline may be charged a \$30 late fee.

APPLICATIONS ARE FOR THE 2-DAY EVENT ONLY

Place an X in the appropriate box

- ARTS & CRAFTS \$175.00
- FOOD VENDORS \$340.00 (includes \$40 Tulare County Health Permit Fee)
- NON-PROFIT AND GOVERNMENTAL INFORMATION BOOTHS FREE

CASHIERS CHECK OR MONEY ORDERS ARE THE ONLY FORM OF PAYMENT THAT WILL BE ACCEPTED. MAKE PAYMENT TO CALIFORNIA STATE PARKS FOUNDATION

Complete the following:

NAME OF COMPANY / PRODUCT _____

NAME OF OWNER / CONTACT PERSON _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE (WORK) _____ (MOBILE) _____

E-MAIL _____

NUMBER OF TABLES NEEDED _____
(First one is free, additional are \$15 each)

NUMBER OF CHAIRS NEEDED _____
(First two are free, additional are \$8 each)

List your products and prices below:

_____	_____	_____
_____	_____	_____
_____	_____	_____

(Attach an additional sheet of paper, if necessary)

TOTAL \$ _____

MAIL COMPLETED APPLICATION WITH CASHIERS CHECK OR MONEY ORDER **POSTMARKED NO LATER THAN SEPTEMBER 26, 2008**, TO:

MOJAVE SECTOR OFFICE
ATTN: ALLENSWORTH CENTENNIAL REDEDICATION EVENT
P.O. BOX 895 LEBEC, CA. 93243
ATTENTION: VENDOR APPLICATION

Successful vendor applicants will be notified by Centennial Rededication Event Staff shortly after the vendor application period ends (September 26, 2008). The Rededication Event is anxious to bring in vendors whose food and retail product offerings are consistent with and support the historic and interpretive themes and messages of Colonel Allensworth State Historic Park. The Centennial Rededication Vendor Selection Committee will select the successful vendors who will participate in the Rededication Event.

QUESTIONS? Call Stephen Bylin at (661) 248-2327, email sbylin@parks.ca.gov; or Dorothy Benjamin at (916) 653-6032, email benjamin@water.ca.gov.

CENTENNIAL AND REDEDICATION EVENT VENDOR ATTACHMENTS

*Vendor Guidelines

www.parks.ca.gov/allensworth



Colonel Allensworth Centennial Celebration
October 11-12, 2008
VENDOR GUIDELINES



Please sign and return acknowledgement with application

1. Booth set-ups shall not start prior to 6 a.m. and must be completed by 10 a.m. the day of the event. All vendor vehicles should be clear of event area by 10 a.m.
2. Booths must be staffed at all times between 10:00 and 4:00 p.m. Vendors and exhibitors must provide their own set-up relief staff.
3. Vendor parking is restricted to designated vendor parking area south of the Food vendor role.
4. Exhibitors and food vendors are required to supply their own dollies, carts and labor for set-up and take-down. State Parks will provide one table and two chairs at each vendor site. Additional tables and chairs will be provided, if requested in advance at a cost of \$15.00 / table and \$8.00/chair. You are also encouraged to provide your own canopy or booth space cover. Parks will not provide canopies.
5. Food vendor sites are equipped with water and electrical outlets; water and power is included in the Vendor Fee. Food vendors must provide their own 20-gauge extension cords. Only 20-gauge extension cords that meet established safety standards will be allowed and they shall be placed so they are not exposed to foot traffic. Park has recently repaired and upgraded electrical outlets. Generators may be used in case of power loss, however vendor must contact and receive permission from park staff prior to use.

NO power is provided at non-food vendor sites. The use of generators is prohibited at non-food vendor sites.
6. Safety shall be of primary concern in all areas. Exhibitor should make sure that their displays do not present tripping or injury hazards. Food vendors shall use diligent care with all their operations.
7. Exhibitors' display areas must be kept clean and tidy. Excess materials, boxes and trash, must be kept out of sight. All food distribution surfaces and area shall be kept clean and sanitary per health code regulations.
8. Exhibitors must secure their own displays. Food vendors must provide security for their materials and supplies. California State Parks is not responsible for any loss or theft of equipment of property.
9. Exhibitors and food vendors are responsible for payment of all applicable taxes.
10. In the event that California State Parks has an objection to an exhibit, product or food item, on the basis of merchandise, sales technique, safety or any other reason, California State Parks reserves the right to have such items removed.

11. All samples, products, food items and displayed merchandise must be distributed from inside the display booth or at the display table as patrons approach. "Wandering solicitation" is not allowed.

12. Exhibitors and food vendors must clean up their trash and remove debris from the areas immediately surrounding their booth space. Exhibitors and food vendors are responsible for putting their trash into dumpsters. Hot coal and hot oil must not be disposed of in dumpsters.

13. Exhibitors shall assume all liability for injuries, damage and claims caused as a result of installing, setting up, and maintaining displays. Food vendors shall assume all liability for injuries, damages and claims caused as a result of preparing, distributing and vending.

14. Helium and propane tanks must be secured, maintained and used in compliance with California State Parks fire regulations.

15. Vendors are responsible for providing their own petty cash and change.

16. Vendors are responsible for complying with all local and state and federal laws, rules and regulations regarding the selling of merchandise and food items including having the appropriate insurance permits and licenses. You should expect the county health inspectors to be on site.

Non-food vendors are restricted from selling or distributing any food or drinks, including water.

All vendors please read, sign, and return this vendor guideline statement.

The vendors indemnify and agree to hold harmless the California State Parks, its officers and members against any actions, losses, cost, damages claims and expenses (including attorney fees) arising from any damage to property or bodily injury to vendor, his/her representatives, agents and employees by reason of the vendor's occupancy.

Vendor Applicant Signature(s):

(print name, clearly)

Signature

Date

(print name, clearly)

Signature

Date

