

Special Event Date Lottery at Sugar Pine Point SP

Due to the popularity of our special events & wedding program at Sugar Pine Point State Park and the Hellman-Ehrman Mansion, the number of requests we have received exceeds the number of dates available. In order to provide a fair means of determining who gets which date, we are conducting a random lottery. If you wish to be considered for a special event date for **summer 2017**, you must complete this form and return it to the Special Events Office **by May 31st, 2016**. Names will begin being drawn at 9:00 am on **June 1st, 2016** and those persons contacted.

Please do not call the park if you have submitted this form.

We will call you in the order your name has been chosen.

Persons who show up in person will be asked to fill out this form and will be contacted as stated.

First Applicant's Name: _____

Second Applicant's Name: _____

Contact Phone Primary _____

Secondary _____

Email _____ Type of Event _____

Choices for Special Event/ Wedding Date

1st Choice of Date	
2nd Choice of Date	
3rd Choice of Date	

NOTE:

- ◆ Certain blackout dates apply for park related events and major holiday weekends.
- ◆ Weddings and events may be booked on Fridays, Saturdays and Sundays from June 1st through the 2nd weekend of October. Events Sun-Thurs will not be permitted, with the possible exception of weekdays surrounding blackout weekends.
- ◆ For each open weekend (Friday, Saturday and Sunday) we can accommodate up to three ceremonies and two receptions. On Saturdays, we will only allow a combination wedding and reception.
- ◆ Any Lottery forms received after May 31st, 2016 will be added on to the waiting list and addressed on a first-come first-served basis.
- ◆ Once you have been called and offered a date, you must respond back to us within 24 hours of the call with your decision to book or forfeit the date. Failure to contact us within 24 hours will result in the slot being made available to the next interested person.
- ◆ You must pay the non-refundable reservation fee of **\$500**, and return the signed Special Event Contract to the Special events Office within **14 calendar days** from the date you were contacted and offered your date.
- ◆ Once you have signed the Contract you may not switch your date.
- ◆ **Final fees and refundable security damage deposit** must be paid 60 days prior to the event. Final fees are non-refundable should you choose to cancel an event date for any reason, including inclement weather.

Thank you,

The Special Events Staff

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