

PRAIRIE CREEK REDWOODS STATE PARK

PARK AIDE (SEASONAL) Position No. 549-637-0986-901

Starting: Position will typically be 40 hours per week; duration of position depends upon funding. Typical period of employment is Memorial Day weekend through Labor Day weekend.

Salary: \$9.98 per hour

Send Standard State Application (STD. 678) to: California State Parks
Redwood Coast Sector
1111 Second Street
Crescent City, CA 95531

IMPORTANT: Applicants must state on the Standard State Application (STD. 678) under “EXAMINATION(S) OR JOB TITLE(S) FOR WHICH YOU ARE APPLYING” the following info: Park Aide (Seasonal) AND the name of the location(s) where you wish to work.

APPLICATION DEADLINE: Postmarked February 27, 2015

Definition: Under supervision, on a temporary or seasonal basis only, to provide visitor services including: routine public contact work; responding to questions from the public on State Park system rules and regulations; maintaining State Park facilities in a clean and orderly fashion; and to do other related work.

Typical Tasks: Computes and collects fees; assigns campsites; accounts for funds; answers questions of the visiting public, gives directions, and explains park rules and regulations; assists visitors; makes camp checks; reports violations; operates light vehicles; accounts for supplies and equipment used in the operation of facilities; and keeps State Park facilities, restrooms, and equipment clean and orderly.

Minimum Qualifications: When driving is a requirement of the position: Possession of a valid driver license of the appropriate class and a safe driving record as documented by the Department of Motor Vehicles within 60 days prior to appointment. (A safe driving record is one free from convictions in the past two years for repeated moving violations or a single serious violation, such as drunk driving or reckless driving.)

Knowledge and Abilities: Ability to: Communicate at a level required for successful job performance; follow directions; compute fees, make change, and balance cash; learn work procedures and park rules and regulations quickly; perform varied manual tasks; meet the public successfully.

Special Personal Characteristics: Willingness to: Work at various State facilities; work on Saturdays, Sundays, and holidays, at odd or irregular hours, and under adverse weather conditions; perform varied manual tasks; interact with the public; and purchase and wear a prescribed uniform and conform to departmental uniform requirements.

Additional Desirable Qualifications: Education equivalent to completion of the twelfth grade and experience in park operations.

Standard State Application (STD. 678) is available at <http://www.spb.ca.gov/std678.pdf>