

Transformation Team Transformative Departmental Projects

VERSION 9-15-15

<i>Transformative Project</i> Project Area Sub-Set Project	Project Description	Project Deliverable (what this project will produce)	Target Date of Completion (dates are subject to change)
Modernization			
Recreation and Reservations and Sales Service (R2S2)	R2S2-qualified contractor to develop, implement, transition services, operate, support, maintain, and update an integrated, modern, dynamic, managed, department-wide recreation and reservations sales service, consisting of two components: Recreation sales service and reservations management service. These components shall be seamlessly integrated.	Final proposals due	Complete
		Demonstration of requirements	October 2015
		Posting of "Notification of Intent to Award"	October 2015
		Proposed contract award date	November 2015
		In-Service Date	October 2016
Department Intranet Update	Modernize the department's Intranet site.	New Intranet interface	TBD
Wi-Fi Implementation	Update Wi-Fi service statewide for park and visitor use.	Joint meeting with department staff to determine best approach and current status	TBD
Develop an Existing Park Data Base	Develop file conventions and create model data sets for unit data files (UDF).	Consistent UDF data formats	TBD
		Initial proposal received and being reviewed	Pending
		Proposal evaluation for funding	September 2015
Revenue Enhancements			
New and Enhanced Revenue	Analyze past, current, and future potential revenue generation ideas, programs, and opportunities internally and externally. Successful implementation of revenue generation programs.		
Smartphone Parking App (Parking Passport)	Scale up existing regional use of the Parking Passport throughout the entire state park system.	TBD	TBD
Electronic Report of Collections (eROC)	Replace all manual systems that electronically reconciles all revenue transactions to provides the user with the ability to analyze revenue by district, sector, park unit, location within a park unit, and type of revenue.	Already deployed and officially adopted - 5 Districts plus Off-Highway Motor Vehicular Recreation (OHV) and headquarters.	Complete
		In training - 4 districts	October 2015
		Adopting the initial stages before training - 9 Districts	November 2015
		Districts pending implementation - 4 Districts	December 2015
Automatic Pay Machines	Installation of automatic entrance and parking pay machines at various southern California state parks.	Installation of Automatic Pay Machines at the Orange Coast and Angeles districts (see map)	
		District coordination	8/21/2015

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Budget Management Improvements			
Fiscal Tracking System (FTS) Improvements - Projections and with field access	Develop processes and systems improvements to allow districts and headquarters to see the same data. Districts will have the ability to amend headquarters projections, which will allow for more informed decision making.	Projection database	Complete
		Migration to FTS	January 2016
		Field training	June 2016
Budgeted Position Control	Develop processes and systems to allow to track funding for positions. Allow ability to track positions concurrently with DPR 81 hiring process, which will provide increased transparency to the field.	Position funding database	July 2016
		Upload and reconcile position and funding data	December 2016
	Track and reassign open positions. Allow ability to track positions in the "blanket" verses budgeted positions.	Position tracking database	Complete
Develop an Annual Maintenance Program	Complete development of facility, natural resources, cultural resources and interpretation and education ongoing maintenance programs. Identify funding priorities sustained to ensure an adequate level of ongoing operations and maintenance.		
Update Facilities Annual Maintenance Program	Update existing database for facilities maintenance activities (buildings, grounds, roads, trails, systems, etc.) with updated budgeting protocols.	Updated budget	December 2015
Update Natural Resources Annual Maintenance Program	Update existing database for natural resources maintenance activities (management units) with updated budgeting protocols.	Updated budget	December 2015
Develop Cultural Resources Annual Maintenance Program	Develop and implement a new database to capture the needs of DPR's Cultural Resources Program (historic buildings, archeological sites, cultural landscapes, artifact maintenance, etc.) in accordance with updated budgeting protocols.	Updated budget	December 2015
Develop Interpretation and Education Annual Maintenance Program	Develop and implement a new database to capture the needs of the Interpretive and Education Program (panels, displays, museum items, etc.) in accordance with updated budgeting protocols.	Updated budget	December 2015
Partnerships			
Willow Creek Partnership	Innovative partnership with Sonoma County, collaboration with Resources Legacy Fund, Save the Redwoods League, and Mendocino Redwoods Company to jointly operate Willow Creek, sub-unit of Sonoma State Park.	Transportation management, initial access development and operations plans	July 2016
Google Trekker	Ongoing partnership to bring state park trails, beaches, historic structures and museums to a digital online viewing format/ platform using Google Street View.	California Coast Parks and Beaches	Complete
		Historic buildings (partial)	September 2015
		Museums	TBD

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Relevancy			
Develop Alternative Minimal Amenity Overnight Lodging - Cabins	Ongoing project providing enhanced camping opportunities through the installation of camping cabins. A joint project embarked through the Parks Forward Commission, Resource Legacy Fund and continued through the Transformation Team process. This project continues to utilize the Parks Forward collaborative approach with Cal-Poly at Pomona.	Nine cabins at Jedidiah Smith Redwoods, Prairie Creek Redwoods and Patrick's Point state parks	October 2015
		Installation of Cal Poly Wedge cabin at Big Sur	December 2015
		13 cabins at Angel Island State Park	December 2016
		Implementation of project design for 10 cabins at Calaveras Big Trees State Park	August 2015
Park Access Tool: Statewide Outdoor Recreation Plan (SCORP)	Project is the nation's first geographic information system (GIS) of demographic information that can identify areas where parks are needed.	GIS software that can produce demographic reports	Complete
Headquarters/Field Support Service Improvements			
Electronic Timesheet	Project will convert DPR's manual entry paper timesheet process to an electronic system that will capture work and task detail in keeping with the future service-based budgeting and allocation system currently under design. Ultimate goal will be to allow for electronic transfer of payroll data to the State Controller's Office (SCO).	Feedback from other state departments using electronic systems	March 2016
Electronic Signature	Pilot project underway utilizing DocuSign software to facilitate routing and approval of internal departmental documents.	Pilot test results	December 2015
Automated Sign Ordering	Conversion from a paper to digital process for department sign ordering. The goal is to improve the ordering, approval and review procedures for standardized signs, and posting updated "Sign Handbook" online for ease of use.	Phase I - Convert to digital online request forms for standard signs and ability to email to sign shop	Complete
		Post digital-sign handbook and establish an online request process using existing information technology solutions	Complete
		Develop online ordering for specialized signage	TBD
Communications			
Document and Communicate the State Parks Story	Transformation Team Relevancy Committee to describe DPR's mission, roles and responsibilities, and significant benefits.	Create document	Ongoing
		Complete communication plan for transformation innovative programs	TBD