

Evaluation Criteria OHV Form K - Questions and Answers

QUESTIONS	ANSWERS
<p>1. How should the USFS regional office address FORM K PART 1 when we are applying for programmatic coordination type funds (Planning Grant)?</p>	<p>Date: 7/30/2007 The applicant would respond based on the area affected by the proposed project. If the USFS Regional Office managed three Forests, but only two were affected by the proposed project, the Form D, Opportunity Summary statistics would only address the two affected Forests rather than the entire Region. If the entire Region was affected by the project, then it is appropriate for the statistics to reflect the entire Region.</p> <p>Regarding question number 4 “Past Performance” the applicant's responses would only include projects the USFS Regional Office was the grantee.</p>
<p>2. In the LE Category - item 5b of the evaluation criteria, why is the highest score given for the most patrols performed per week? Is this referring to actual patrols currently being performed by the applicant or the number of patrols per week that is being proposed in this application? Seems if you are already performing patrols 5 days per week you are not in as much need for funding as areas only able to provide patrols fewer days per week.</p>	<p>Date: 8/9/2007 Question number 5 of OHV Form K, Part 6 is referring to the applicant’s current program. The frequency of patrol is seen as an indicator of a well managed program with a greater patrol frequency receiving more points.</p> <p>The application scoring methodology is based on documented needs and the successful historical administration of OHV grant funds. Using this methodology it increases the probability that State funds will be spent prudently.</p>

<p>3. In the LE evaluation criteria – 7a. Public Safety, how do we provide evidence of supporting documents showing OHV specific training? Should certificates be attached as appendix items?</p>	<p>Date: 8/9/2007 All responses must be supported by factual documentation. Applicants only need to reference appropriate supporting documents when a specific criteria question requires a narrative to explain the Applicant’s response. Certificates do not need to be attached.</p>
<p>4. In the LE evaluation criteria - 7b Frequency of Patrol, is a narrative expected to “describe” the response in addition to checking the most appropriate box?</p>	<p>Date: 8/9/2007 Applicants only need to check the most appropriate box to describe the frequency of their OHV patrol. A narrative is not required.</p>
<p>5. In the Trail Maintenance Category evaluation criteria, Item – 3a Supervision, is it necessary to describe our experience in a narrative box or is it sufficient to just check the appropriate box?</p>	<p>Date: 8/9/2007 Applicants only need to check the most appropriate box to describe the experience of the person who would direct the trail maintenance work. A narrative is not needed.</p>
<p>6. Form K Part 6 Past Performance Could you please provide clarification on the words, "completed projects"? Do you mean closed projects that have had final billing and ready for audit? We have some files that have had extensions and don't know if those are considered completed.</p>	<p>Date: 8/10/2007 In this case, completed projects are those projects in which the project was completed by or before the project completion or end date and all required closing/supporting documentation related to the project was submitted within the allowed timeframe.</p>
<p>7. Evaluation Criteria (OHV Form K Part 6, Law Enforcement): 6a. Is site designed to prevent conflicts related to OHV Recreation by providing separate opportunities?</p> <p>My question is that we are a county law enforcement agency and within our county there is an (SVRS) State Vehicular Recreation that is designed to prevent conflicts related to OHV Recreation.</p> <p>Does this qualify us to mark yes as it is within our jurisdiction?</p>	<p>Date: 8/16/2007 An applicant may answer “yes” for item 6a if the entire project area is designed to prevent conflicts. If the project area includes locations which are not designed to prevent conflicts, the applicant must check “no” and answer item 6b. Note that item 6a and 6b are each worth up to 10 points and the applicant may get the points for only one of the two.</p>

<p>8. OHV Form K Part 9 Item 5 asks whether the project is consistent with a "Management Plan. Item 6 addresses funding source(s) for operational costs as a result of "plan implementation," then asks for a description of how future operational costs will be funded. Is the "plan" referenced in Item 6 inferred to be the "management plan" asked for in Item 5? Should "plan implementation" in Item 6 really supposed to have been "project" implementation specific to the restoration project being evaluated?</p>	<p>Date: 8/23/2007 The "plan implementation" in Item 6 refers to the plan to implement the proposed restoration project, not the applicant's entire management plan.</p>
<p>9. OHV Form K Part 9 in the scoring for Item 6, does the third box "Combination of any of these" refer to the two boxes listed above it, or is the combination considered any of the items that could possibly be checked (4 other items) for this category?"</p>	<p>Date: 8/23/2007 Applicants should check the box for "Combination of any of these" if more than one of the other four boxes applies to their situation.</p>
<p>10. I am not clear what Evaluation Criteria (OHV Form K Part 6, Law Enforcement) - Step 7 of 16 means when it states: 1. Cost of OHV program for most recent complete fiscal year (not to include cost of indirect overhead) 2. Percent Funded by OHV Trust Fund There is no explanation in the OHV guide book. Please explain what you are asking. There are all types of costs and how is that related to Percent Funded by OHV Trust Fund?</p>	<p>OHV Form K Part 6 Item 4 asks for the cost of the applicant's OHV program for the most recent complete fiscal year. This is all of the applicant's total expenditures for their OHV program. The % Funded by OHV Trust Fund is the percent of the total funded through the OHV Trust Fund, which includes the grants and cooperative agreements program and any other contracts for services from the OHV Trust Fund.</p>

<p>11. OHV form K # 4 talks about the most recent year of completed projects. Further down it asks for "Cost of OHV program for most recent complete fiscal year". Our fiscal year only incorporates a couple months of our last uncompleted project, but it is our agencies last complete fiscal year. Do you want our actual FISCAL year or the last total completed project, meaning the projects fiscal year?"</p>	<p>Date: 8/23/2007 OHV Form K Part 1 Item 4, Part 6 Items 4 and 4c, and Part 2 Items 2a and 2 b assess the applicant's past performance on funded projects based on the most recent year for which all of the projects in that year have been completed. OHV Form K Part 1 Item 4c, Part 6 Item 4c and Part 7 Item 2c assesses the percentage of the applicant's OHV program that is funded through this program. The Division understands that these time periods may be different. In order to maintain the integrity of the competitive process, it is important that applicants follow the directions using the appropriate year for each item. When we refer to "fiscal year," it is the applicant's fiscal year, unless otherwise specified.</p>
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