

**State Historical Resources Commission  
Archaeology Committee  
FEBRUARY 4, 2010 MEETING**

**DRAFT Meeting Minutes**

February 4, 2010  
Office of Historic Preservation, State Resources Building

**Attendees:** Glenn Gmoser (SCA), Trish Fernandez, Cindy Stankowski (SanDAG), Adrian Praetzellis (SSU), Mike Newland (SSU), Janet Eidsness, Anmarie Medin (CT), Gregg Castro, Patti Tuck, Cassandra Hensher, Leslie Mouriquand.

**Agenda Item II; Approval of Previous Meeting Minutes:**

Janet moved to approve October meeting minutes; Adrian seconded. Motion carried.  
Janet moved to approve December meeting minutes; Gregg seconded. Motion carried.

**Agenda Item III. Review Previous Action Items:**

Action Item 87 is done and OHP Counsel's emailed opinion was emailed to the group. OHP Counsel had no issues with the papers.

Randall Dean was not on the conference call so no report on AI #75.

AI #83 complete – all comments have been posted on the OHP web page.

**Agenda Item IV. Finalize Public Participation Protocols:**

Trish moved to approve Protocols as written; Janet seconded. Motion carried.

**Agenda Item V. Attribution of Authorship of White Papers:**

Following discussion at previous ARC teleconferences (e.g., 9 October 2009), it was unclear what the group decision had been about authorship of these papers. Authors on the teleconference did not mind the papers coming from the ARC as a body. After discussion, it was resolved that a list of ARC members, their positions and lead authors would accompany the collective white papers that will be submitted to the SHRC for formal consideration. Janet offered to complete this task in time for it to accompany the submittal of the white papers to the SHRC in April 2010 for public comment and SHRC adoption.

**Agenda Item V(2). White Paper Status and Schedule:**

The submittal process was clarified. Donn Grenda as sitting SHRC member will formally present the white papers for consideration at the next SHRC meeting in April. At that public meeting, members of the public are welcome to attend and express thoughts about the white papers. The group discussed next steps and what will happen after the papers are adopted. We agreed that decisions will be made on priorities at our next teleconference.

After discussion about status of AI #90 (finalize Curation white paper), it was unanimously agreed to accept the revised draft of 7 Dec 09 (Eidsness) as the final draft. To ensure consistency between this draft and the final curation responses to comments, Anmarie and Cindy agreed to review and finalize the curation responses to comments, by taking into account Janet's 17 Oct 09 draft responses to comments.

**State Historical Resources Commission  
Archaeology Committee  
FEBRUARY 4, 2010 MEETING**

**Agenda Item VI. Review Action Items:**

Action items 94, 95, and 96 assigned at this meeting. See accompanying Action Items list.

**Agenda Item VII. Next Meeting Scheduled:**

May 6, 2010; 2:00-3:30

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Archaeology Committee  
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**DRAFT ACTION ITEMS**

<b>Responsible</b>	<b>Description</b>	<b>No.</b>	<b>Status</b>
ARC	Comments and Responses Document and Revised Draft White Papers to SHPO and OHP Counsel; post comments and responses on OHP website	40	October 30, 2009 (Done)
ARC	Second Revised Draft White Papers to SHRC to consider for adoption	41	October 28, 2009 (Revised to April SHRC meeting – date to be determined)
ARC Chair	Direct OHP to notify CLGs to include Archaeology	72	On Hold
ARC Chair	Confirm in writing attempts to contact the Association of Environmental Professionals, the League of California Cities, the California State Association of Counties, and other groups as appropriate	73	In admin record (emails)
Randall Dean	Summarize outreach efforts for Certified Local Governments.	75	In Progress
ARC Chair	Arrange with OHP to post table of received comments on SHRC web page	83	Done
ARC Chair	Check with OHP Counsel regarding giving advance copies of White Papers to Commissioners (coincides with AI #69)	87	Done
Anmarie Medin	Finalize Public Participation Protocols	88	Done
Stankowski, Eidsness	Curation subcommittee to finalize Curation White Paper	90	Done
Donn Grenda	Follow up with OHP counsel on schedule for comments on White Papers	91	Done
Donn Grenda	Distribute OHP Counsel's comments to ARC	92	Done (Anmarie)
Anmarie Medin	Create Agenda for next meeting; include discussion on authorship and review of bylaws for composition of ARC	93	Done
Janet Eidsness / Cindy Stankowski	Format papers for consistency, perform final technical edit for punctuation, grammar, etc. Send to Anmarie when finalized.	94	Due Feb. 22
Anmarie Medin	Coordinate with OHP to post Responses to Comments on White Papers and final drafts of White Papers on OHP web page	95	In Progress
Donn Grenda	Present final papers to SHRC; request time at Thursday workshop for discussion.	96	Due April 29