

**State Historical Resources Commission (SHRC)  
Archaeological Resources Committee (ARC)  
Draft Meeting Notes**

January 18, 2008 10:00 a.m.-12:00 p.m.  
Library, Office of Historic Preservation, State Resources Building

**Attendees:**

Mark Allen (Society for California Archaeology), Trish Fernandez (ARC Chair), Donn Grenda (SHRC Chair, ARC Member), Cindy Stankowski (San Diego Archaeological Center), Adrian Praetzellis (Sonoma State University), Mike Newland (Sonoma State University), Rick Fitzgerald (California Department of Parks and Recreation) Janet Eidsness (Society for California Archaeology Native American Programs Committee), Anmarie Medin (CalTrans), Katy Sanchez (Native American Heritage Commission), Anthony Madrigal (Native American Heritage Commission), Randall Dean (San Francisco Planning Department), Tara Lynch (California Office of Historic Preservation Counsel).

**Approval of Previous Meeting Minutes:**

Janet requested deleting Paul Valle-Riestra's name from Action Item (AI) #47. AI#41 – date was incorrect; should be October 1, 2008. Otherwise, minutes accepted as final.

**Status on Outreach to Specific Constituencies or Interest Groups:**

Trish reviewed for the group where we are in the process. Comment phase for archaeologists closed; now the team is focusing on outreach to other constituencies/groups. Three main groups need to receive attention: Native Americans/California Indians, Building Industry, and Local Governments.

- Native Americans: Janet reported on progress to date, emailed to ARC Sept. 30.
  1. Established table at CA Indian Conference in Davis. Greg Castro helped distribute copies of white papers and answered questions. No written comments were received on the white papers from attendees to this conference, so Janet realized this is not the best format to get comments back to the ARC. There needs to be a better venue for folks to comment back, perhaps an interview format rather than written or internet based.
  2. Cassandra Henscher offered, with her management's support, Caltrans DNACs to spread white papers during Caltrans project consultation. This will aid in spreading the word, but again there needs to be a better mechanism to get comments back to ARC.
  3. Janet talked to Larry Meyers (Executive Secretary of the Native American Heritage Commission) about formal submittal of the papers to the NAHC. This is important since the NAHC has full membership for the first time in a long time.

4. Janet posted the white paper announcement information in News from Native California newsletter (upcoming issue). Need to coordinate links to OHP web page and how to provide responses. There was some discussion here about the appropriate format for comments and who hosts the white papers. It is easier for the SCA web page than OHP's page given the filters on the OHP page. Trish has an action item for this (AI #50); Mark Allen has one (AI #52) to update SCA web page. Both Mark and Trish will revise committee's OHP web page and let others know so links can be established (AI #31).
  5. Janet raised the issue of NAHC linking their web page to white papers. Anthony will follow up with Larry Meyers on whether that is possible (New AI#56).
  6. Janet is still working on extracting comments relevant to white papers from overall comments from Native American special session at SCA meeting in San Jose 2007 (New AI#60).
  7. There was some additional discussion on the best format to solicit input from Native Americans. All agreed more face-to-face meetings would be helpful, but how to accomplish that is difficult. Trish explained the role of advisors to the committee – that she and Donn are counting on folks like Janet and Anthony to coordinate that consultation since they can't do it all. The Archaeology Committee needs a single point of contact for a constituency to ensure accurate information flow and that the best means of reaching that constituency are employed. Currently SCA Native American Advisory Committee is helping with outreach; we would like to see increase in NAHC's role if they are willing. Janet and Anthony will work on a proposal that will flesh out details of how consultation will happen and how comments will be provided back to the Committee (New AI#58). There was some additional discussion on outreach to other groups and Trish provided some background to those who hadn't been involved in this process from the beginning. Janet raised the point that we haven't allowed time to get revised white papers back out to the public so they can see the results of response to comments. Trish agreed that this was not in the schedule, but that they will be posted on the OHP website when they are presented to the SHRC for consideration.
- Building Industry: limited progress to date. Trish needs to follow up with contacts.
  - Local Governments: Randall's addition to group will help tremendously in getting this aspect going. Janet pursued contacts with the CA League of Cities, identified Jolie Huston as a potential member. Trish hasn't talked to her yet but is planning on asking her to be more involved. Trish and Janet had no success with Association of Counties, but will continue to pursue further. Trish desires a representative from a rural county to balance Randall's perspective from San Francisco.

### **Establishing a Standing Committee:**

There was some discussion of alternatives to establishing a standing committee. Trish explained we could work outside the SHRC organization, but everyone agreed that

could be problematic. Mike Newland raised the prospect of finishing the white papers with this Commission, but Trish reminded the group that this is about more than the white papers; the white papers are only the first step in effecting change and we will need folks to put those recommendations into policy somehow.

OHP Counsel Tara Lynch joined us to explain what was involved in establishing a standing committee. Briefly, Bagley-Keene open meeting act would come into play requiring all the advisors to have their meeting locations, including the call-in locations, ADA accessible and posted as meeting locations. This is so local members of the public can participate if they desire. Tara suggested for those who have home offices that they might have the meeting at a local library or other public venue. Janet indicated this might be an option for her and would look into it. Tara will research the private residence requirements for ADA compliance should that be necessary.

Establishing a Standing Committee will create more notification requirements for OHP staff. It will need bylaws and a board and parameters for composition, so will require effort to formally establish. On the positive side, this is another opportunity to solicit more public input as we might get more regional participation. Trish will email the group on steps required for a standing committee and the group will need to respond if this is possible, specifically the ADA requirements and notification requirements. This may be done by email or at the next advisory group teleconference. This falls under Action Item 38. The schedule for this to go to the SHRC for approval is November 2008.

#### **Review of Existing Action Items:**

- AI#34 Survey and Inventory: This item dropped because it was determined to not be of the same level of importance as the other issues.
- AI#37 Documentation of committee progress to full SHRC: Tara told Trish there was no set protocol so it's okay to continue as we have been doing.
- AI#44 Request to JSA to provide staff to format comments: Trish reported back that the response was positive and JSA will help.
- AI#45 Janet to summarize Native American outreach to date: done in email to group Sept. 30 with verbal report at today's meeting. Other items separated out to better track progress. Progress report will be a future action item to ensure appropriate attention.
- AI#46 Deleted.
- AI#47 Establish contact with League of Cities: complete.
- AI#53 Proposal to write Survey and Inventory paper: dropped since lower priority.
- AI#54 Building Industry rep: still needed so ongoing.
- AI#55 Coordinate awareness of OHP guidance posted on web page: Mike Newland agreed to coordinate this item. Randall will work with Mike to coordinate outreach to CLGs and to make connections to additional groups.

#### **Next Meeting Scheduled:**

Friday March 14, 2008 at OHP

## **New Action Items:**

- 56 Anthony - follow-up with Larry Meyers about linking NAHC web page to white papers.
- 57 Trish - follow up with Steve Mikesell on reimbursement to Janet for business expenses.
- 58 Janet and Anthony - prepare a proposal for Native American outreach; will talk early next week and try to email something to Trish soon (no specific date set).
- 59 Randall – proposal on how to get white paper info out to CLGs (who, how, what), email to Trish before implementing so she can update OHP in case anyone calls with questions.
- 60 Janet – summarize comments from Special Session at 2007 SCA meeting in San Jose. (split off of existing AI#45).
- 61 Trish to contact Association of Environmental Professionals for input.