

**State Historical Resources Commission (SHRC)  
Archaeological Resources Committee (ARC)**

Conference Room 1412  
1416 9<sup>th</sup> Street, 14<sup>th</sup> Floor  
State Resources Building  
Sacramento, California

**Additional Meeting Locations**

**Redlands**

SRI Conference Room, 21 West Stuart Avenue, Redlands (Host: Donn Grenda)

**Blue Lake**

Blue Lake Rancheria Tribal Office, 428 Chartin Road, Blue Lake, CA 95525 (Host: Janet Eidsness)

**Minutes**

December 3, 2009 2:00 -3:30 p.m.

**Agenda Item I: Introduction/Attendees:**

Anmarie Medin (Caltrans), Janet Eidsness (Society for California Archaeology Native American Programs Committee), Gregg Castro (Society for California Archaeology Native American Programs Committee), Donn Grenda (State Historical Resources Commission), Glenn Gmoser (Society for California Archaeology), Randall Dean (San Francisco Planning Dept.), Cassandra Hensher (Society for California Archaeology Native American Programs Committee).

**Agenda Item II: Approval of Previous Meeting Minutes**

October meeting minutes had not been distributed to the group so there were no corrections to discuss. This will be discussed at the next meeting.

**Agenda Item III. White Paper Status and Schedule**

- Response to comments has been posted on the OHP web page. Janet expressed concern that response to comments must reflect actual response, which may be problematic for Curation paper because it was revised after the response was compiled. For example, Janet pointed to comment 19E from Lytton Rancheria. The group discussed the general process for the whole ARC to review draft white papers. OHP legal counsel has white papers for review; was supposed to respond to ARC by Nov. 20. Donn will follow up with OHP Counsel (Action Item #91). Donn will distribute OHP counsel comments to the group (Action Item #92). It was agreed we would wait for OHP counsel to provide comments and authors would address those comments, then provide papers to the group for final review. In overall discussion of the schedule to submit final papers and comments with responses to the full SHRC for formal adoption, it was decided that there was not enough time to meet the January 2010 SHRC meeting. We will strive for the next quarterly meeting (ca. April 2010). Anmarie will revise the due dates on previous action items that reflect the schedule for overall deliverables.

- Authorship – there was general discussion as to whether the papers should be attributed to the ARC with an acknowledgement at the bottom or whether the author’s name should continue to be at the top of the paper. The group decided since there were no authors on the teleconference that we should discuss it at the next teleconference. NOTE: Authors – please try to phone in to the next teleconference to express your opinions on attribution. If you don’t call in or email beforehand, we will assume your concurrence with the group’s final decision. Anmarie will make sure this is on the next agenda (Action Item #93).

**Agenda Item IV. Status of Subcommittee:**

- Donn informed the group that the committee has been formally renewed by the SHRC Chair. We have authority to continue our efforts. Donn is currently the only sitting Commissioner on the SHRC so he is ARC Chair by default. Anmarie will continue as ARC secretary for the time being. Anmarie will continue with meeting minutes and agendas until we can recruit new members.
- There was general discussion on recruiting new members or reviving interest among sitting members. Glenn agreed to call some of the sitting members and encourage their participation. Janet will send him the current contacts list.
- Anmarie will add to the next agenda a discussion of review of bylaws for roles and responsibilities (Action Item #93).

**Agenda Item VI. Review/add to Action Items**

Action Items from the October meeting were unavailable and so were not reviewed. They will be reviewed along with December meeting Action Items at the February meeting.

New Action Items Summary

*NEW ACTION ITEM 91: Follow up with OHP counsel on comments on White Papers (ARC Chair Donn Grenda).*

*NEW ACTION ITEM 92: Distribute OHP Counsel’s comments to ARC (ARC Chair Donn Grenda).*

*NEW ACTION ITEM 93: Create Agenda for next meeting; include discussion on authorship and review of bylaws for composition of ARC (Anmarie Medin).*

**Agenda Item VII: Schedule next meeting**

The next ARC meeting will be held Thursday, February 4, 2010, 2:00-3:30 pm