

City of Davis

Section 40.23.040 Historical resources management commission.

- a. Established. A historical resources management commission of the city is hereby established.
- b. Membership of Commission. The members of the commission shall include persons who have demonstrated special interest, competence, experience or knowledge in historic preservation, American studies, cultural anthropology, cultural geography, or other historic preservation-related discipline. Members may also include persons with professional qualifications in such fields as architecture, history, architectural history, prehistoric and historic archaeology, urban planning, law, real estate, folklore, curation, conservation and landscape architecture or related disciplines, to the extent such professionals are available in the community. All members must have demonstrated interest in and knowledge of the cultural heritage of the city and shall be residents of the city.
- c. Appointments of Members. The membership of the historical resources management commission shall consist of seven regular members and one alternate member appointed by the city council. All such appointments shall be by vote of not less than three council members. The alternate members of the historical resources management commission shall vote only upon one or more of the following conditions:
 1. Absence of one or more of the regular members of the commission; or
 2. Disqualification of a regular member of the commission because of an expressed conflict of interest.
- d. Term of Office of Members. The term of office of all regular members and the alternate of the commission shall be three years; provided, that such members first appointed shall so classify themselves by lot that three members shall terminate their office on the first day of January, 1985, and four members shall terminate their office on the first day of January, 1986. Each member shall serve at the pleasure of the city council until his or her successor is appointed and qualified.
- e. Vacancy. Vacancies on the commission, from whatever cause, shall be filled by the city council by vote of not less than three council members.
- f. Automatic Termination of Appointment. The appointment of any member of the commission who has been absent from three consecutive regular or special meetings, without the prior approval of the commission chairperson, shall automatically terminate.
- g. Chairperson of the Commission. The commission shall elect a chairperson from its members, who shall hold office for one year, or until his or her successor is elected, unless his or her term as a member of the commission sooner expires. The chairperson shall be elected at the first meeting of the commission after July 1st of each year.
- h. Meetings of the Commission. The commission shall establish a regular time and place of meeting and shall hold at least one regular meeting each three months. Special meetings of the commission may be called at any time by the chairperson, or by not more than or less than three members of the commission, upon personal notice being given to all members of the commission. If personal notice cannot be given, written notice must be mailed to all members at least twenty-four hours prior to said meeting, unless said notice requirement is waived in writing by said member prior to the meeting or by being present at the meeting. Meetings of the commission shall be held, and notice given, in conformance with California Government Code sections 54951.1--54961 (the Ralph M. Brown Act).
- i. Organization and Procedure. The commission may make and alter all rules and regulations governing its organization and procedure not inconsistent with this article, the laws of the state of California, or any other ordinance of the city. Four of the seven members shall constitute a quorum. The affirmative vote of a majority of the members present and voting is required to take any action. The commission shall keep an accurate record of its proceedings and transactions and shall submit an annual report to the city council.
- j. Secretary to the Historical Resources Management Commission. The city manager shall appoint an officer or employee of the city who shall act as secretary to the commission. (Ord. No. 1270, § 2 (part); Ord. No. 1784, § 1 (part).)

City of Eureka

157.02 Historic Preservation Commission.

- A. There is hereby created an Historic Preservation Commission, which shall consist of the following seven members:
1. The Director of Community Development or the Director's designee;
 2. The Building Inspector or the Inspector's designee; and,
 3. Five other members, who, together with an alternate for each position meeting the same qualifications, shall all be appointed by the Mayor, subject to the approval of the Council. The members, and alternate members shall have demonstrated experience in historic preservation or land use issues, or other qualifications satisfactory b. The terms of the initial five appointed members and initial five alternates shall begin upon Council approval of their respective appointments. Two of the five initial appointed members and the corresponding alternates shall be appointed for terms expiring on December 31 of the first even-numbered year beginning after the year in which their appointments become effective; the remaining three initial appointed members and corresponding alternates shall be appointed for terms expiring on December 31 of the first odd-numbered year beginning after the year in which their appointments become effective. The terms of subsequently appointed members and alternates shall begin on January 1, immediately following expiration of their respective predecessors' terms or upon Council approval of their respective appointments, whichever occurs later, and shall expire on December 31 two years after the expiration of their predecessors' terms.
- B. The Historic Preservation Commission shall select a secretary who may be a member of the city staff. The Board may establish rules and regulations for its own organization, procedure, and meetings.
- C. None of the five appointed members or alternates shall serve more than two consecutive terms. The availability of each position shall be advertised in advance of the expiration of its term and applications for membership shall be accepted by the City Clerk following the advertisement. (Ord. 607-C.S., passed 3-19-96)

City of Fresno

13-404. Historic Preservation Commission.

- a. Composition: The Commission shall consist of seven persons having a demonstrated interest, competence or knowledge in historic preservation and, unless otherwise specified in this article, Charter Sections 902, 904 and 905 shall apply. At least two Commission members shall be appointed from among professionals in the disciplines of architecture, history, architectural history, planning, pre-historic and historic archeology, folklore, cultural archaeology, curation, conservation, landscape architecture or related disciplines such as urban planning, American studies, American civilization or cultural geography, to the extent that such professionals are available in the community and are willing to serve on the Commission. Commission members may also include lay persons who have demonstrated special interest, competence, experience or knowledge in historic preservation.
- b. Operation: Commissioners shall be nominated by the Mayor and confirmed by the Council. The Commissioners shall serve four (4) year terms and each shall continue to serve until his or her successor is duly appointed and qualified. Commissioners shall be appointed in such a manner that the terms of not more than four Commissioners shall expire in any year and interim appointments shall be made to fill unexpired terms in the event vacancies occur during terms. The expiration date of all terms of appointment shall be June 30th. During June of each year, the Commissioners shall elect one Commissioner as Chairperson and one Commissioner as Vice Chairperson. The Secretary and the Specialist shall serve as administrative staff to the Commission.

City of Glendale

2.76.010 Created.

There is created a historic preservation commission in and for the city. (Prior code § 3-130)

2.76.020 Composition.

The historic preservation commission shall consist of five members. (Prior code § 3-131)

2.76.030 Appointment-Compensation.

Members of the historic preservation commission shall serve without compensation and shall be appointed by a majority of the council. (Prior code § 3-132)

2.76.040 Qualifications.

Each member of the historic preservation commission shall be a qualified elector of the city at the time of appointment and during incumbency. All members shall demonstrate interest, competence and knowledge in historic preservation. Composition of the commission shall include at least one member doing business in one or more of the disciplines of architecture, history, architectural history, planning, archaeology, or other historic preservation related fields. (Ord. 5110 § 1, 1996: prior code § 3-134)

2.76.050 Terms of office.

All five members shall be appointed for a term of three years. (Ord. 5110 § 2, 1996: prior code § 3-135)

2.76.060 Vacancies.

Vacancies for any unexpired term of membership in the historic preservation commission shall be filled by appointment as provided by Section 2.76.030. (Prior code § 3-133)

2.76.070 Removal of members.

Any member of the historic preservation commission may be removed by a majority vote of the council when, in the discretion of the council, the best interests of the city will be served. (Prior code § 3-136)

2.76.080 Chairperson and chairperson pro tempore.

The historic preservation commission shall select one of its members as chairperson of the commission. In case of the absence of the chairperson, the members present at any meeting shall select one of their members to act as chairperson pro tempore. (Ord. 5110 § 3, 1996: prior code § 3-137)

2.76.090 Meetings and record of proceedings.

The historic preservation commission shall meet at least once a month at such time and place as may be fixed by resolution. All meetings of the historic preservation commission shall be open to the public and held in compliance with the provisions of the Ralph M. Brown Act of the state. The historic preservation commission shall keep a record of minutes of all of its proceedings and actions which shall be available for public inspection. (Ord. 5110 § 4, 1996: prior code § 3-138)

Town of Los Gatos

29.80.225. Historic Preservation Committee.

- a. The Historic Preservation Committee acts as an advisory body to the Planning Commission on all matters pertaining to historic preservation. The Historic Preservation Committee shall consist of five (5) members, three (3) public members and two (2) Planning Commissioners. The public members shall be appointed by the Town Council, and the Planning Commission members shall be appointed by the Planning Commission Chair and affirmed by the Town Council.
- b. The Committee is composed of professional and lay members with demonstrated interest, competence or knowledge in historic preservation. Committee members shall be appointed from among the disciplines of architecture, history, architectural history, planning, archeology or other historic preservation-related disciplines such as urban planning, American studies, American civilization, cultural geography or cultural anthropology to the extent that such professionals are available in the community.

(Ord. No. 1316, 4.86.040, 6-7-76; Ord. No. 1375, 11-21-77; Ord. No. 1626, 8-6-84; Ord. No. 1762, I, 9-19-88; Ord. No. 1831, II, 7-16-90; Ord. No. 1856, I, 6-3-91; Ord. No. 1915, III, 10-19-92; Ord. No. 2041, IV, 2-2-98)

City of Pasadena

2.75.020 Establishment.

There is created and established a commission of the city to be known as the "cultural heritage commission" and hereinafter called "commission." (Ord. 6229 § 2 (part), 1987)

2.75.030 Membership--Appointment and terms.

- A. The commission shall consist of 9 members, who shall be appointed as follows:

1. Each of the 7 councilmembers and the mayor shall nominate 1 member for a total of 8 members.
 2. The mayor shall nominate the remaining 1 member from persons recommended by the 7 councilmembers.
 3. All nominations are subject to ratification by the city council.
- B. Members shall be appointed for a term of 3 years, and shall serve no more than 2 consecutive terms. A term of less than 1 year shall not be considered a full term. Terms expire on June 30th of the applicable years. A member shall continue in office for the term for which he/she was appointed or until his/her successor is appointed. No member who has served 2 consecutive terms shall be eligible for reappointment to the commission prior to the passage of a 2-year interval.
- C. If a member ceases to reside in the city prior to the expiration of a term, the member may complete the term only upon approval by the city council pursuant to Section 2.45.020.
- D. Any member of the commission may be removed by the city council at its pleasure. (Ord. 6820 §§ 16, 45 (part), 2000; Ord. 6229 § 2 (part), 1987)

2.75.040 Qualifications.

- A. All members shall be residents of the city; provided however, that a person nominated by a director need not reside in the director's district.
- B. All members shall be conversant with Pasadena's historical, architectural and cultural heritage. (Ord. 6229 § 2 (part), 1987)

2.75.050 Absences and vacancies.

- A. In the event a member has 3 consecutive unexcused absences from meetings of the commission, the city council may declare the office of such member vacant. The staff to the commission shall advise the secretary to the mayor of any member with 3 consecutive unexcused absences. The chair of the commission may excuse absences.
- B. Vacancies, whether scheduled or unscheduled, shall be filled by the person who nominated the member to the vacant office, or by his/her successor, in the same manner as set forth in Section 2.75.030. (Ord. 6820 § 45 (part), 2000; Ord. 6229 § 2 (part), 1987)

2.75.060 Election of officers.

At the first meeting of the commission, and thereafter at its first meeting of each subsequent year, the members shall elect a chair and a vice chair. In the absence or disability of the chair and vice chair, the commission may designate a temporary chair. (Ord. 6229 § 2 (part), 1987)

2.75.070 Meetings--Records.

- A. The commission shall meet at least once a month and all its meetings shall be held in accordance with the Ralph M. Brown Act and shall be open to the public except as provided by law. Special meetings may be called by the chair or a majority of the commission.
- B. A quorum shall be a majority of the commission seats filled by the city council. A seat is deemed to be filled after a nominee has been sworn in by the city clerk. No action of the commission shall be valid without the affirmative vote of at least three members.
- C. The commission shall keep a record, which shall be available for public inspection, of all of its resolutions, proceedings and other actions. (Ord. 6675 § 2 (part), 1996; Ord. 6229 § 2 (part), 1987)

2.75.080 Rules and regulations.

The commission shall adopt and amend, by the affirmative vote of 5 members, rules and regulations for the conduct of the commission's business consistent with this chapter. Such rules and regulations shall be submitted to the city council and shall not become effective until approved and ordered filed by the council. (Ord. 6820 § 17, 2000; Ord. 6229 § 2 (part), 1987)

2.75.090 Annual report.

The commission shall submit an annual report and workplan to the city council no later than October 31st of each year. Attendance records of members shall be included as part of the annual report. (Ord. 6820 § 45 (part), 2000; Ord. 6229 § 2 (part), 1987)

2.75.100 Disclosure requirements.

Members of the commission shall be required to file annual statements of economic interest pursuant to the city's conflict of interest code. (Ord. 6229 § 2 (part), 1987)

9.36.040 Landmarks Commission.

A Landmarks Commission is hereby established which shall consist of seven members appointed by the City Council, all of whom shall be residents of the City over eighteen years of age. Of the seven members, at least one shall be a registered architect, at least one shall be a person with demonstrated interest and knowledge, to the highest extent practicable, of local history, at least one shall have a graduate degree in architectural history or have demonstrated interest, knowledge and practical or professional experience to the highest extent practicable of architectural history and at least one shall be a California real estate licensee. The Director of Planning, or his or her designated representative, shall act as the Secretary of the Commission and shall maintain a record of all resolutions, proceedings, and actions of the Commission. (Prior code § 9603; added by Ord. No. 1028CCS, adopted 3/24/76; amended by Ord. No. 1590CCS § 1, adopted 7/23/91)

9.36.050 Vacancies.

In the event of a vacancy occurring during the term of a member of the Landmarks Commission, the City Council shall make an interim appointment to fill the unexpired term of such member, and where such member is required to have special qualifications pursuant to Section 9.36.040, such vacancy shall be filled by interim appointment with a person possessing such qualifications. (Prior code § 9604; added by Ord. No. 1028CCS, adopted 3/24/76; amended by Ord. No. 1590CCS § 1, adopted 7/23/91)