

California State Parks

Land and Water Conservation Fund



Technical Assistance Workshop

Objectives

- Select the right project
- Submit a complete application
- Write a clear project scope
- Meet the Section 6(f)(3) requirement
- Prepare a cost estimate
- Respond to competitive criteria



Select the right project

- Is it eligible?
- Is it direct recreation?
- Is it a Priority Recreation Venue?
- Can it be completed in three years?
- Is all the funding in place?
- Will the environmental and all other application components be completed by the application deadline?



Submit a complete application

- Complete pre-application planning
- Review application checklist
- See the Land & Water Conservation Fund Program Grant Application Guide on the web site at

http://www.parks.ca.gov/?Page_id=21360



Application Checklist

- Application form
- Resolution
- 6(f)(3) Map
- Land Tenure
- Cost Estimate or Acquisition Schedule
- Match Certification
- CEQA
- Proposal Description/Environmental Screening Form (PD/ESF)
- Concept Level Site Plan
- Location Map
- Photos
- Project Service Area (LWCF Service Area Calculator)
- Project Proposal



Write a clear project scope

- The scope statement should only include a description of the project.
- Identify the items of work to be completed with LWCF funds and the match.
- Include enough detail to identify each project element to be completed by the grant.
- Scope should be consistent with CEQA, the cost estimate or acquisition schedule, and site plan.
- Do not include items of work that will not be funded by LWCF funds and the required match.
- Do not include the merits of the project in the scope statement.

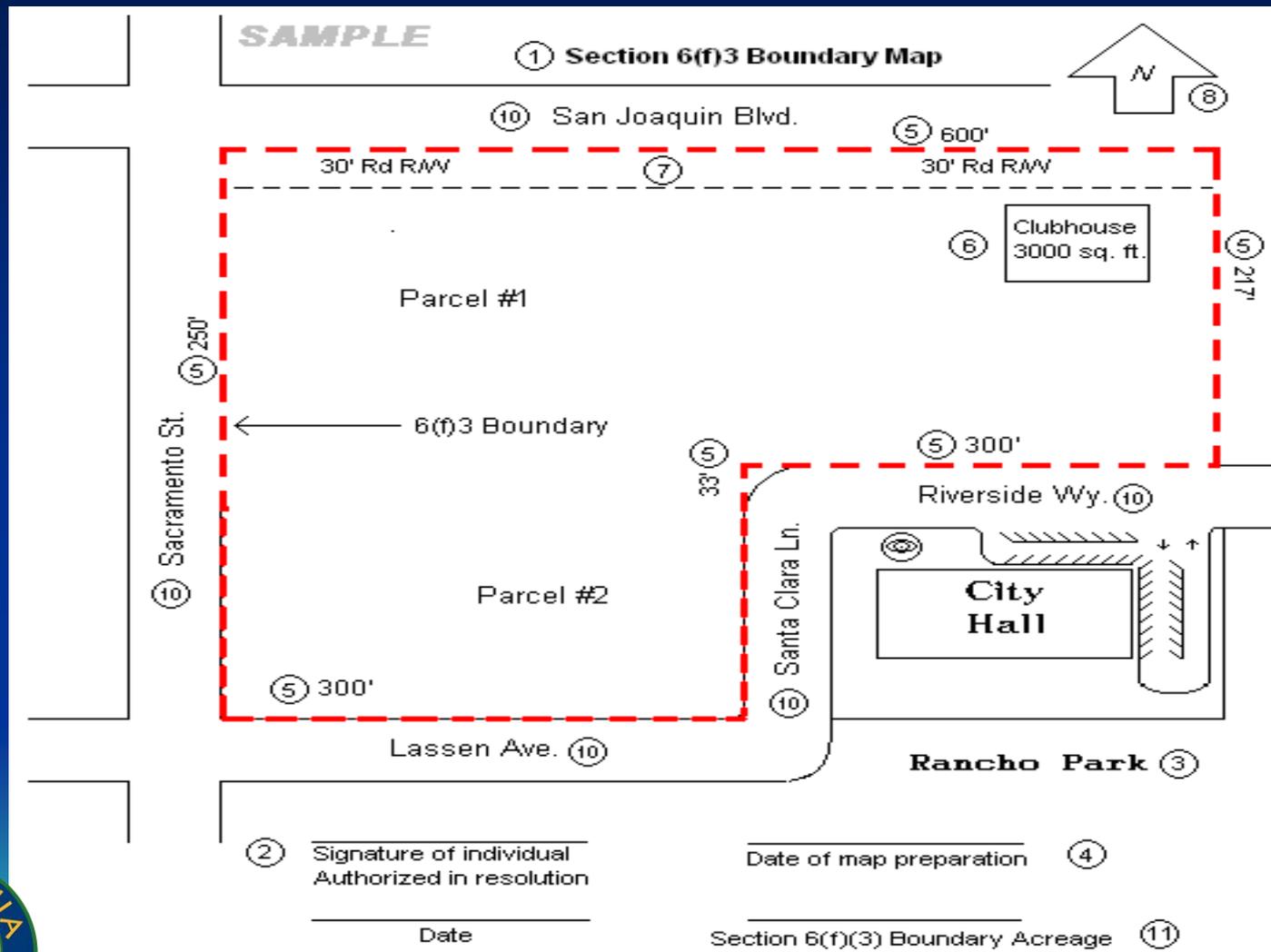


Meet the Section 6(f)(3) requirement

- Property acquired or developed under the LWCF program must be retained in perpetuity for public outdoor recreation use.
- The area to be retained is identified on the Section 6(f)(3) boundary map submitted by the applicant.
- The area must include the entire park, not just the area being acquired or developed with LWCF assistance



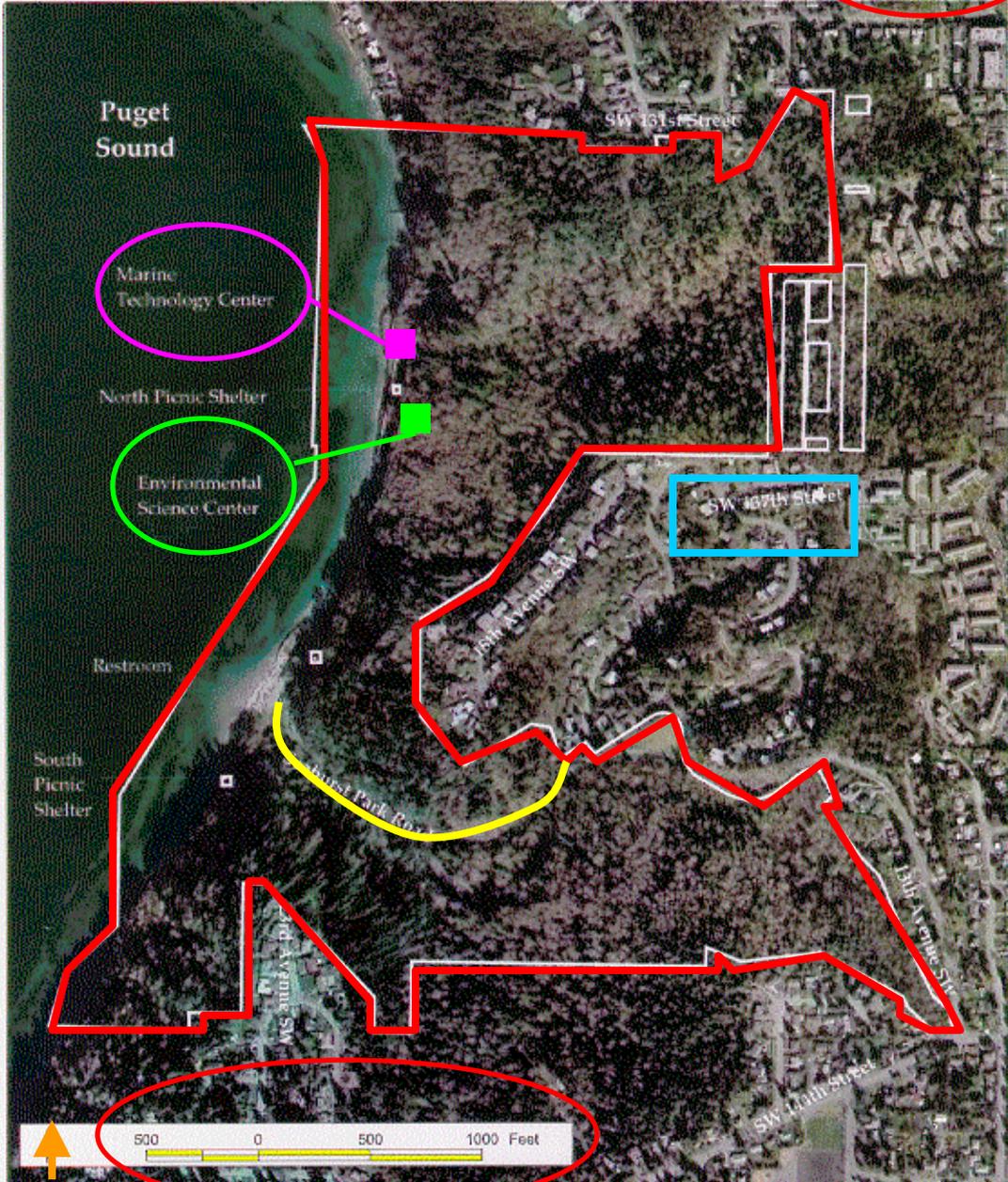
6(f)(3) Boundary Map



City of Burien
 Seahurst Park Renovation Project 6(f) Boundary Map
 November 23, 2005

*Duffy
 12/9/2005*

Map It



Legal Description
 City of Burien - Seahurst Park
 November 23, 2006

The and referred to in this document is situated in the State of Washington, and described as follows:

PARCEL A
 The northeast quarter of the southeast quarter, the southeast quarter of the southeast quarter, and Government Lots 1 and 2, all in Section 13, Township 23 North, Range 3 East, W.M., in King County, Washington.

TOGETHER WITH islands of the second class to extreme low tide, as conveyed by the State of Washington, in front of, adjacent to and abutting on said Government Lots 1 and 2;
 EXCEPT that portion of said Government Lot 1, described as follows:

Beginning at the southeast corner of said Government Lot 1;
 Thence north 0°20'34" west along the east line thereof 961.29 feet;
 Thence south 89°45'23" west 732.13 feet;
 Thence south 0°20'34" east 131.40 feet;
 Thence south 68°41'50" west 530 feet;
 Thence south 0°20'34" east 131.63 feet to the south lines of said Government Lot 1;
 Thence north 86°38'24" east along said south line, 598.12 feet to the point of beginning;
 EXCEPT that portion of said Government Lot 1 called Hurstwood Beach and described as follows:

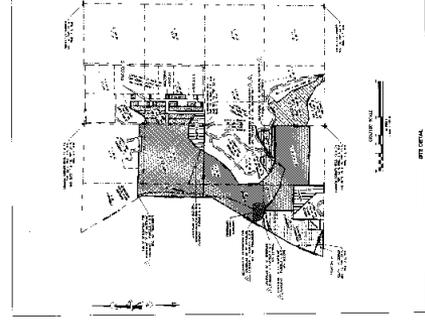
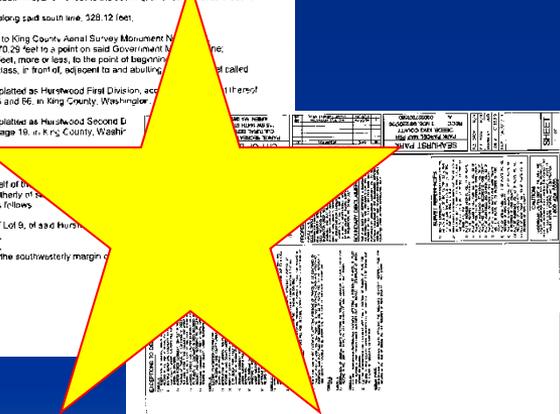
Beginning at the intersection of the Government Meander Line and the south line of said Section 13;
 Thence south 68°53'02" east along said south line, 244.16 feet to the south quarter corner of said Section 13;
 Thence continuing south 83°53'02" east along said south line, 528.12 feet;
 Thence north 11°32'02" east 20.00 feet;
 Thence north 69°21'18" west 479.38 feet to King County Aerial Survey Monument N 118;
 Thence continuing north 69°21'18" west 70.29 feet to a point on said Government Lot 1;
 Thence southerly along said line 205.92 feet, more or less, to the point of beginning;
 ALSO EXCEPT islands of the second class, in front of, adjacent to and abutting on said Government Lot 1 called Hurstwood Beach;
 EXCEPT that portion of said Section 13, platted as Hurstwood Firal Division, as recorded in Volume 99 of Plats, pages 85 and 86, in King County, Washington;

EXCEPT that portion of said Section 13, platted as Hurstwood Second Division, as recorded in Volume 43 of Plats, page 19, in King County, Washington;

EXCEPT the south half of the south half of said Section 13;

ALSO EXCEPT that portion of the east half of the south half of said Section 13, as described in the following described line and lying southerly of said Government Lot 1, as recorded in Volume 2 of the 2nd Division, said line being described as follows:

Beginning at the most southerly corner of Lot 9, of said Hurstwood Firal Division;
 Thence south 62°59'37" east 340.17 feet;
 Thence south 86°41'38" east 773.45 feet;
 Thence north 0°59'47" east 67.06 feet to the southwesterly margin of the centerline of said line.





City of Sacramento Department of Parks and Recreation

Verano Creek Park Project - 6(f)(3) Boundary Map

06-01574



Total 6(f)(3) Acres = 0.35

Legend
 Verano Creek Park 6(f)(3) Boundary

0 50 100 200 Feet

N

O:\GIS_Projects\Parks\Grants\verano_bound.mxd
 Prepared on April 8, 2005 jms

Person Authorized In Resolution
 4/27/05
 Date



Land Tenure

- Fee title without encumbrances that would have an adverse effect on the Project, *or*
- A fully executed, 25-year lease from a federal agency if its land is being developed, *or*
- A fully executed lease or agreement, that adequately safeguards the *perpetual use requirement* with another agency eligible to apply for the LWCF program.
- Complete the Land Tenure Checklist for all leases and agreements
- *If an Applicant cannot fulfill the terms and conditions of land tenure, then an application should not be submitted.*



Prepare a Cost Estimate

- Include line items for each project element.
- No more than 25% of the Grant amount can be spent on non-construction costs.
- Only list eligible costs directly related to the Grant.
- This is an estimate; changes to these figures may and are expected to occur during the course of construction.
- Match must be committed at the time of Application.
- Total project cost must match Application Form and Source of Funds Certification form.



Construction Costs

Direct Opportunity (Recreation Venue – refer to the chart)	Projected Cost	Priority Rating	Percentage of Total Costs
Trail	\$50,000	1	21%
Picnic Area	\$50,000	2	21%
Open Turf (soccer field)	\$75,000	4	31%
Skate Park	\$30,000	9	12%
Support Facilities			
Restroom	\$30,000		12%
Subtotal A (include Construction contingencies)	\$235,000		97%
Non-Construction Costs			
Engineering/Administration			
Engineering/Architectural Fees	\$3,000		
Administration	\$3,000		
Subtotal B	\$6,000		
TOTAL PROJECT COST (Subtotal A+B)	\$241,000		



Source of Funds Certification Form

Applicant's Sources of Funds (by name) for 100% Project Cost, funds must be from eligible sources, and cannot include LWCF.

City Redevelopment Fund	\$150,000
City General Fund and Impact Fees	\$91,000
Total funding sources for 100% Project cost:	\$241,000

Federal funding eligible to be used as match:

- Community Development Block Grant
- SAFETEA-LU

LWCF Grants may be combined with other non-federal Grants to fund a Project where the Grant Scope is the same.

Do not show expected LWCF Funds from application on Source of Funds Certification Form.



Environmental Compliance

- CEQA



- Proposal

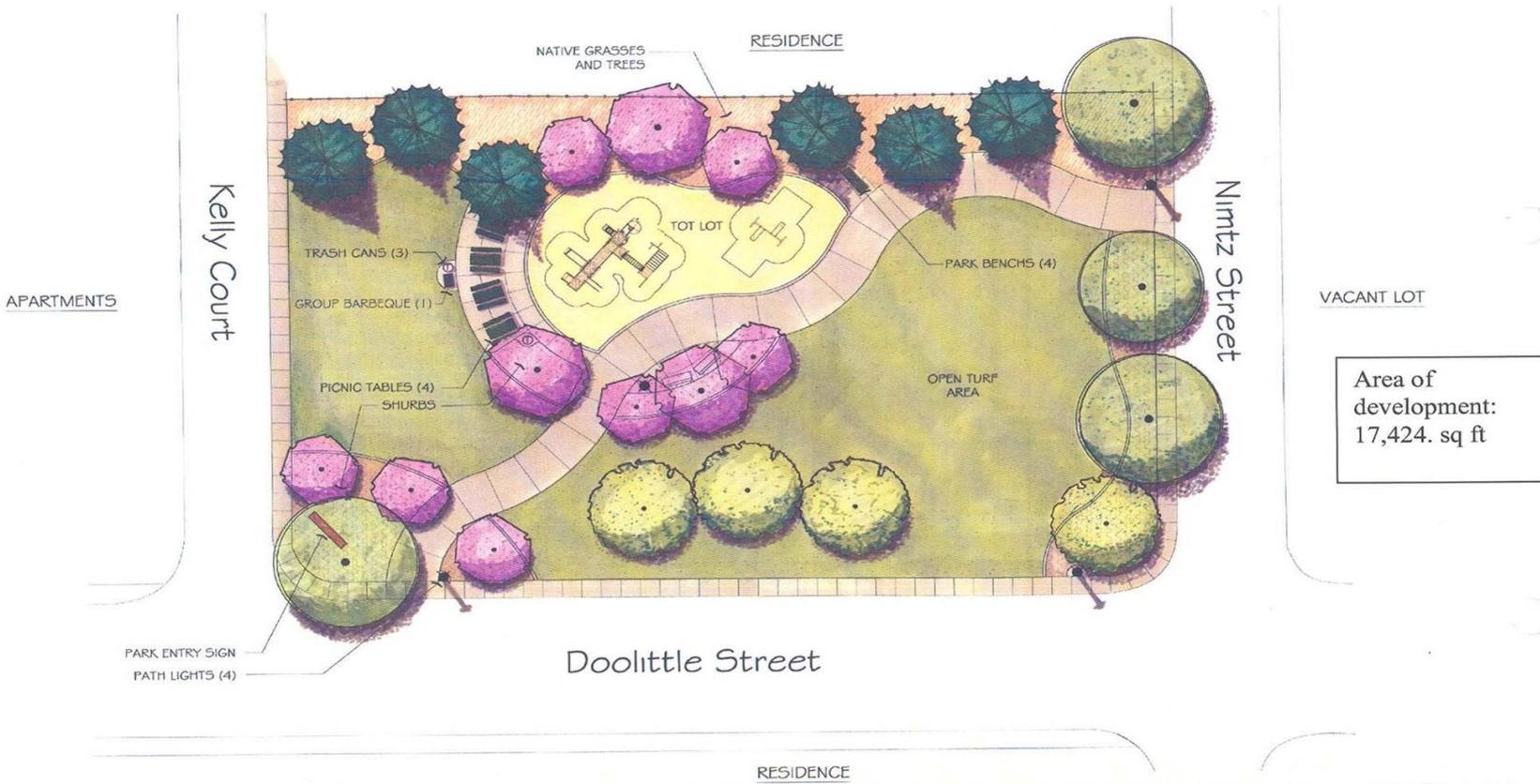
Description/Environmental
Screening Form (PD/ESF)

NEPA pathway determined
with PD/ESF



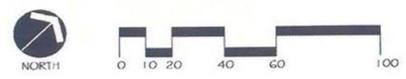


Site Plan



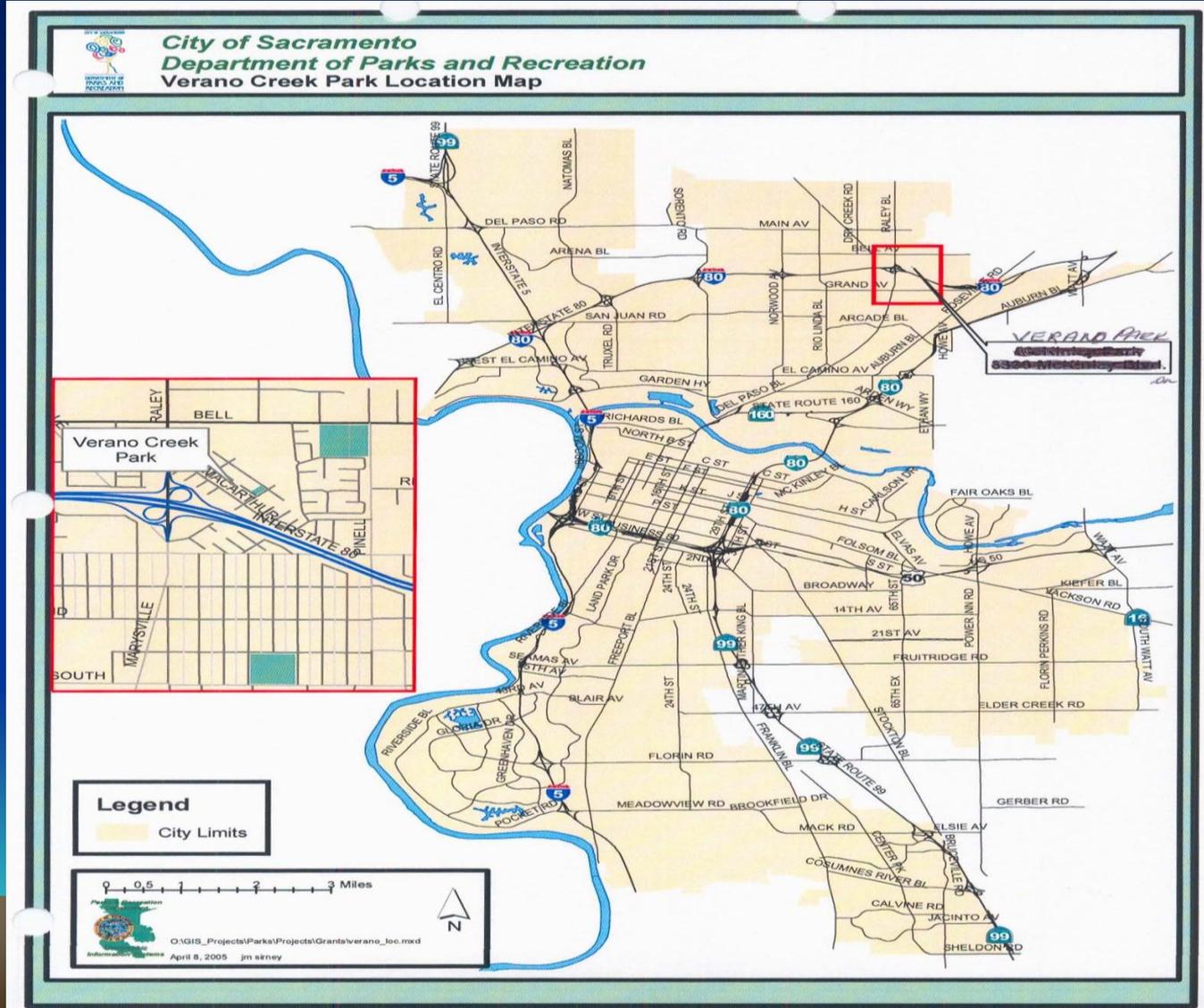
Area of development:
17,424. sq ft

PARK MASTER PLAN FOR:
VERANO CREEK PARK (0.4 Acres)
CITY OF SACRAMENTO, CALIFORNIA



DATE: SEPTEMBER 9, 2002
PROJECT MANAGER: JEFF MITRA
DESIGN BY: MICHAEL ROSALES

Location Map



Respond to competitive criteria

The Project Proposal

- Respond to the criteria in order
- Respond to each criterion separately
- Provide a written response to each question or statement as it pertains to the Project. If a particular question or statement does not apply, indicate “NA” (not applicable) and a brief explanation as to why.
- Limit the proposal to no more than 15 pages, 8 ½” x 11” paper, single-sided, double-spaced, with 12-point font. Attachments do not count as part of the 15 pages.
- Cite studies, reports, or other data that support the responses, where appropriate.



Respond to competitive criteria

	Point Value
1. Statewide Outdoor Recreation Needs	18
2. Regional Priority Outdoor Recreation Needs	15
3. Local Recreation Need	15
4. Public Involvement	12
5. Population and Population Density	5
6. Cost-Use Benefit	5
7. Public Access to Recreation	5
8. Population Served	5
9. Readiness	10
10. Performance	5
11. Operation and Maintenance	5



Additional Information

- Surcharge
- Sign Requirement
- Rate of Reimbursement
- Performance Report
- Memorandum of Unrecorded Grant Agreement
- Federal Requirements:
 - Section 106 SHPO
 - Federal Appraisal Standards



Office of Grants and Local Services

(916) 653-7423

<http://www.parks.ca.gov/grants>

