



California Department of  
**Parks and Recreation**

**AQUATIC PEST CONTROL SPECIALIST,  
DEPARTMENT OF BOATING AND WATERWAYS**

**Exam Code: 7PR17**

**Department:** Parks and Recreation

**Exam Type:** Open – SPOT

**Final Filing Date:** Continuous

**Cut-Off Date:** February 1<sup>st</sup> / July 1<sup>st</sup>

**CLASSIFICATION DETAILS**

**Aquatic Pest Control Specialist** - (Range A) \$3600-\$4506 per month.  
(Range B) \$4487-\$5614 per month.

**Position Exist:** This is a **SPOT** examination for Contra Costa, Sacramento and San Joaquin counties. Candidates may only establish eligibility for these counties.

View the [Aquatic Pest Control Specialist Classification Specification](#)

**APPLICATION INSTRUCTIONS**

The following pre-established cut-off/final file date is February 1<sup>st</sup> and July 1<sup>st</sup>. Applications will be processed after each cut-off date. Applications received or postmarked after cut-off date will be held and processed on the next cut-off date.

**Who Should Apply:**

Applicants who meet the requirements as stated in the minimum qualifications section of this announcement. Applications will not be accepted on a promotional basis.

Once you have taken this examination, you may not retake it for twelve (12) months.

**How to Apply:**

**Examination and/or Employment application (STD. 678)** forms are available at the California Department of Human Resources, local offices of the Employment Development Department, and through your CalCareer Account at [www.calcareers.ca.gov](http://www.calcareers.ca.gov). Applications must be received with a signature and date.

**Applications must include the following information in the section titled:  
“Examination(s) or Job Title(s) for which you are applying”**

- Exam Title: **Aquatic Pest Control Specialist**
- Exam Code: **7PR17**

Only applications for the *Aquatic Pest Control Specialist class* will be accepted. If you are applying for multiple examinations, you must file a separate application for each one. Failure to do so will result in the rejection of your application from this examination.

Due to COVID-19, we have limited staff working in the office. Therefore, the preferred method of application submittal at this time is by email.

**Via email:**

[Exams@parks.ca.gov](mailto:Exams@parks.ca.gov)

**Note:** Mailed and dropped off applications will still be accepted. However, do not send your application via office or interoffice mail. Applications received by this manner **will not** be accepted and cannot be returned pursuant to California Code of Regulations §174. Mobile Bar Codes, such as the Quick Response (QR) Codes available at the USPS, are not considered Postmark dates for the purpose of determining timely filing of an application.

Applications may be delivered in person or by mail. Please submit to:

**By mail:**

Department of Parks and Recreation  
Attention: Selections Unit / Mike Valencia  
P.O. Box 942896  
Sacramento, CA 94296-0001

**In person:**

Department of Parks and Recreation  
Attention: Selections Unit / Mike Valencia  
715 P Street, Security Desk  
Sacramento, CA 95814

**Special Testing Arrangements:**

If you require assistance or alternative testing arrangements due to a disability, please contact the testing department listed in the Contact Information section of this bulletin.

**EXAMINATION DATES**

Testing is considered continuous as exam dates can be set at any time. The testing office will accept applications continuously and will notify and test applicants as needs warrant.

## **MINIMUM QUALIFICATIONS**

If education is required to meet the minimum qualifications, include on the application the name and location of the institution, course of study, units completed (semester/quarter), diploma, degree, or certificate obtained, and date completed.

All applicants must meet the education and/or experience requirements as stated on this exam bulletin to be accepted into the examination. Part-time or full-time jobs, regardless of whether paid or volunteer positions, and inside or outside California state service will count toward experience.

### **Aquatic Pest Control Specialist**

#### **Either I**

One year experience in the California state service performing the duties of an Aquatic Pest Control Technician, Department of Boating and Waterways, Range C.

#### **Or II**

Three years of field experience performing pest control duties, preferably in an aquatic setting. AND

Possession of a Qualified Applicator Certificate, Category F or G..

## **POSITION DESCRIPTION**

### **Aquatic Pest Control Specialist**

As a journey person, under general supervision, this is a project team leader. Under direction of the Aquatic Pest Control Program Manager, Department of Boating and Waterways, and/or an assistant program manager, performs as a team leader; is responsible for all phases of pest control in a defined area of responsibility; performs operational fieldwork in a wide variety of aquatic pest control and regulatory activities; is responsible for all field aspects of an aquatic pest control team, including planning, training, coordinating, and functioning as the team leader of a crew usually consisting of the specialist and a technician within prescribed limits; while performing field pest control activities, draws conclusions and takes independent action or makes independent recommendations from technical data based on site observations and program guidelines.

The specialist is responsible for safe boat operation, water safety, and protecting the public and environment while conducting spray operations. The specialist is responsible for training the technician team member and directing and providing guidance to the technician in the performance of his/her duties and responsibilities. The specialist is responsible for the maintenance and upkeep of equipment including boats, spray gear, automotive, and other transport equipment. The specialist performs and directs the technician in all of these activities, including making minor repairs and adjustments to all equipment.

## EXAMINATION SCOPE

This examination consists of the following components:

### **TRAINING AND EXPERIENCE (T&E) EXAMINATION - WEIGHTED 100%**

The examination is based solely on your Training and Experience. The Training and Experience (T&E) Examination will consist of statements designed to measure how your training and work history have provided you the essential knowledge, skills, and abilities, and potential to effectively perform the duties relative to the classification.

To obtain a position on the eligible list, a minimum score of 70% must be attained.

Applicants who meet the minimum qualifications will be emailed the link to the T&E examination. Be sure to include your current/valid email address on your application. Failure to provide your current/valid email address will prevent you from taking the examination.

### **OR**

If conditions warrant, this examination may utilize the Education and Experience (E&E) - weighted 100%.

For this reason, it is especially important that each candidate take special care in accurately completing his or her application. List all experience relevant to the “Minimum Qualifications”, even if that experience goes beyond the required years stated. Supplementary information will be accepted but read the “Minimum Qualifications” carefully to see what kind of information will be useful to the staff doing the evaluation. In order to obtain a position on the eligibility list, a minimum rating of 70% must be attained.

In addition to evaluating applicants’ relative knowledge, skills, and ability, as demonstrated by quality and breadth of education and/or experience, emphasis in each exam component will be measuring competitively, relative job demands, each applicant’s:

#### **Knowledge of:**

1. Current methods, terminology, materials, and equipment used in the survey, control, or eradication of aquatic pests.
2. Basic boat engine maintenance, pesticide regulations, safety techniques, and requirements.
3. Applicable sections of the Food and Agriculture Code.
4. Aquatic pests involved in current control and eradication projects within the State.

#### **Ability to:**

1. Communicate effectively.
2. Service and maintain pest control equipment.
3. Make or direct emergency repairs to equipment in the field.
4. Lead a field crew.
5. Keep time records.

6. Prepare field operation reports.
7. Carry out instructions.
8. Carry out varied tasks in biological fieldwork.
9. Work effectively with county, Federal, and industry personnel and maintain cooperative relations with those contacted in the course of business.
10. Exercise leadership.
11. Act independently.
12. Work with minimal supervision.
13. Have an aptitude for operating, maintaining, and repairing mechanical equipment, including motors.

## **SPECIAL PERSONAL CHARACTERISTICS**

Willingness to travel to assigned areas and to work unusual hours during spraying season; willingness to work with chemicals, materials, and pesticides used in the program; tact; poise; dependability; and punctuality.

## **SPECIAL PHYSICAL CHARACTERISTICS**

Willingness to work in temperature extremes; vision and color vision adequate to successfully perform the duties of the position; and ability to handle a variety of heavy equipment and materials in the course of work.

## **DRIVER LICENSE REQUIREMENT**

Applicants for position in the classification series **must** possess a valid driver license of the appropriate class issued by the Department of Motor Vehicles; a good driving record, and are expected to drive vehicles safely, Applicants who do not possess the license will be admitted to the examination but must secure the license prior to appointment.

## **ELIGIBLE LIST INFORMATION**

An open, **MERGED** eligible list will be established by the Department of Parks and Recreation. The names of successful competitors will be merged onto the eligible list in order of final score regardless of test date. Eligibility expires 12 months after it is established. Competitors must then reapply to retake the examination to reestablish list eligibility.

Once you have taken the Examination, you may not retake it for twelve (12) months.

Veterans' Preference will be granted for this examination. In accordance with Government Codes 18973.1 and 18973.5, whenever any veteran, or widow or widower of a veteran achieves a passing score on an open examination, he or she shall be ranked in the top rank of the resulting eligible list.

Veterans status is verified by the California Department of Human Resources (CalHR). Information on this program and [the Veterans' Preference Application](#) (Std. form 1093) is available online. Additional information on veteran benefits is available at the Department of Veterans Affairs.

Career credits are not granted in open examinations.

## CONTACT INFORMATION

If you have any **technical** questions concerning this examination bulletin, please contact:

California Department of Human Resources  
Attn: Examination Services  
1515 S Street  
Sacramento, CA 95811  
Phone: 1-866-844-8671  
California Relay Service: 1-800-735-2929 (TTY), 1-800-735-2922 (Voice)

If you have any administrative questions concerning this examination bulletin, including provision of reasonable accommodation for this testing process, please contact:

Department of Parks and Recreation  
Attention: Selections Unit / Mike Valencia  
P.O. Box 942896  
Sacramento, CA 94296-0001  
Phone: (916) 902-8738

TTY is a Telecommunications Device for the Deaf and is reachable only from phones equipped with a TTY Device.

## EQUAL OPPORTUNITY EMPLOYER

The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right of family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding, and related medical conditions), and sexual orientation.

## DRUG-FREE STATEMENT

It is an objective of the State of California to achieve a drug-free State workplace. Any applicant for State employment will be expected to behave in accordance with this objective, because the use of illegal drugs is inconsistent with the law of the State, the rules governing civil service, and the special trust placed in public servants.

## GENERAL INFORMATION

Examination and/or Employment Application (STD 678) forms are available at the California Department of Human Resources, local offices of the Employment Development Department, and through your [CalCareer Account](#).

For an examination without a written feature, it is the candidate's responsibility to contact the Selection Unit of the Department of Parks and Recreation, (916) 857-9224 three weeks after the final filing date if he/she has not received a progress notice.

If you meet the requirements stated on this examination bulletin, you may take this examination, which is competitive. Possession of the entrance requirements does not assure a place on the eligible list. Your performance in the examination described in this bulletin will be rated against a predetermined job-related rating, and all applicants who pass will be ranked according to their score.

The Department of Parks and Recreation reserves the right to revise the examination plan to better meet the needs of the service, if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service laws and rules and all applicants will be notified.

**General Qualifications:** Applicants must possess essential personal qualifications including integrity, initiative, dependability, good judgement, the ability to work cooperatively with others, and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required. In open examinations, investigation may be made of employment records and personal history and fingerprinting may be required.

**Eligible Lists:** Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) sub-divisional promotional, 2) departmental promotional, 3) multi-departmental promotional, 4) servicewide promotional, 5) departmental open, 6) open. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in one to four years unless otherwise stated on the bulletin.

**High School Equivalence:** Equivalence to completion of the 12<sup>th</sup> grade may be demonstrated in any one of the following ways: 1) passing the General Education Development (GED) Test; 2) completion of 12 semester units of college-level work; 3) certification from the State Department of Education, a local school board, or high school authorities that the competitor is considered to have education equivalent to graduation from high school; or 4) for clerical and accounting classes, substitution of business college work in place of high school on a year-for-year basis.