



California Department of  
**Parks and Recreation**

## **STATE PARK EQUIPMENT OPERATOR**

**Exam Code: 2PR05**

**Department:** Parks and Recreation

**Exam Type:** Departmental, Open

**Final Filing Date:** Continuous

**Cut-Off Date:** March 1, September 1

### **CLASSIFICATION DETAILS**

**State Park Equipment Operator:** \$5417 - \$6236 per month.

**Position Exist in the Following Counties:**

**Alameda – Calaveras – Contra Costa – El Dorado – Humboldt – Madera  
Los Angeles - Ventura – Riverside – San Benito – Merced – Orange  
Monterey – Sacramento – San Diego – San Luis Obispo – Butte – Marin  
Santa Cruz – Sonoma – San Joaquin – Del Norte**

View [State Park Equipment Operator classification specification](#)

### **APPLICATION INSTRUCTIONS**

Final Filing Date: March 1<sup>st</sup>, September 1<sup>st</sup>

Applications will be processed on the first working day of the cutoff month shown above. Applications received or postmarked after the cut-off date will be held on file and processed on the next established cut-off date. For exam purposes, the postmark date will be considered the received date.

#### **Who Should Apply:**

Applicants who meet the requirements as stated in the minimum qualifications section of this announcement. Applications will not be accepted on a promotional basis.

Once you have taken this examination, you may not retake it for six (9) months.

#### **How To Apply:**

Examination and/or Employment application (STD. 678) forms are available at the California Department of Human Resources, local offices of the Employment Development Department, and through your CalCareer Account at [www.calcareers.ca.gov](http://www.calcareers.ca.gov). Applications must be received with a signature and date.

**Applications must include the following information in the section titled:  
“Examination(s) or Job Title(s) for which you are applying”**

- Exam Title: **State Park Equipment Operator**
- Exam Code: **2PR05**

Only applications for the *State Park Equipment Operator class* will be accepted. If you are applying for multiple examinations, you must file a separate application for each one. Failure to do so will result in the rejection of your application from this examination.

Do not send your application via office or interoffice mail. Applications received by this manner **will not** be accepted and cannot be returned pursuant to California Code of Regulations §174. Mobile Bar Codes, such as the Quick Response (QR) Codes available at the USPS, are not considered Postmark dates for the purpose of determining timely filing of an application.

Applications may be delivered in person, emailed or by mail.

Please submit to:

**Via email**

[Exams@parks.ca.gov](mailto:Exams@parks.ca.gov)

Provide (2PR05) in the subject line.

**By mail:**

Department of Parks and Recreation  
Attention: Selections Unit/Jacques Carter  
P.O. Box 942896  
Sacramento, CA 94296-0001

**In person:**

Department of Parks and Recreation  
Attention: Selections Unit/Jacques Carter  
715 P Street, 1st Floor Security Desk  
Sacramento, CA 95814

**Special Testing Arrangements:**

If you have a disability and need special testing arrangements, mark “yes” on Question #10 on the Examination and/or Employment application and complete the Accommodation form. The Selections Unit will contact you to make special testing arrangements. If you have not been contacted prior to receiving a notice to appear for the examination, please contact the Exam Analyst at (916) 902-8674.

## POSITION DESCRIPTION

State Park Equipment Operators are assigned to a park unit or District and are responsible for equipment operation assignments over a large geographic area. **Normal duties involve operating bulldozers, road graders, heavy trucks, loaders, excavators, backhoes, compact loaders, and other types of heavy equipment** and require travel and some periods of work away from the employee's headquarters. They must move equipment long distances and usually work without close supervision during various seasons of the year, long and unusual hours are required, and operators are often required to operate equipment in areas where there is heavy visitor use. Operators are on call for emergency operations and may be required to operate equipment under extremely difficult and hazardous conditions where skill and judgment are essential including firefighting, flood control, and other disasters. They are required to operate equipment over rough roads, rough terrain and sometimes in areas where there are no roads. Performance of repairs and routine maintenance under field conditions and in remote locations to keep equipment in operation is essential.

## MINIMUM QUALIFICATIONS

All applicants must meet the education and/or experience requirements as stated on this exam bulletin to be accepted into the examination. Part-time or full-time jobs, regardless of whether paid or volunteer positions, and inside or outside California state service will count toward experience.

**NOTE: APPLICANTS MUST SHOW THEIR CLASS A LICENSE/CLASS A PERMIT NUMBER, TITLE, AND EXPIRATION DATE UNDER QUESTION #8, ON THEIR APPLICATION. THE LICENSE MUST BE AN UNRESTRICTED COMMERCIAL LICENSE (NO AIRBRAKE OR AUTOMATIC RESTRICTION).**

Accepted applicants are required to bring either a photo identification card or two forms of signed identification to each phase of the examination.

All applications/resumes must include "from" and "to" employment dates (month/day/year), time base, and applicable civil service class titles.

Applications/resumes received without this information will be rejected.

### State Park Equipment Operator

**Possession of a California driver's license valid for the operation of any combination of vehicles (Class A).** (Applicants who do not possess this license but have their Class A permit and medical card will be admitted to the examination, but must secure the license prior to appointment.) **and**

Two years of experience in operating heavy motorized equipment (including such equipment as the D7 and D6 bulldozers and heavy-duty transport trucks) which shall have involved some work in rugged terrain.

## **EXAMINATION SCOPE**

### **Knowledge of:**

1. Methods of the operating equipment under a wide variety of working conditions, including snow and heavy sand, to ensure equipment is operated safely in all environments.
2. Safe work practices in the use of heavy equipment, particularly in heavily populated areas, to ensure safe operation of equipment.
3. Equipment inspection to ensure safe and functional operation of equipment.
4. Underground services to prevent damage to pipes and wires during care or repair of park property.
5. Road construction and maintenance practices to create and maintain state park roads.
6. Procedures used to safely lift and transport heavy objects to ensure the safety of oneself and others while performing work tasks.
7. Methods, materials, tools, and equipment used in preventive maintenance and servicing of heavy equipment and trucks to ensure proper working condition of equipment.
8. Road management to construct and/or maintain roads.
9. Provisions of the California Vehicle Code as they apply to the operation of trucks and other heavy motorized equipment to ensure compliance.
10. Principles and methods for providing instruction to individuals working around equipment operation and maintenance.
11. When and how to properly use personal protective equipment (e.g., gloves, respirators, safety goggles) to one's safety while performing work tasks.
12. Principles and methods for monitoring the effectiveness of instruction given to individuals working around equipment operation and maintenance.
13. Basic measurements (e.g., ounces, quarts) to measure, mix, and apply various oils, coolants, antifreeze, and chainsaw mixes.
14. Calculating volumes needed for road base or filling material.

### **Ability to:**

1. Operate heavy transport trucks, road graders, and various equipment to maintain roads and parking areas, construct roads, repair and replace bridges, install signs, culverts, and guardrails, and construct and maintain fire and fuel breaks.
2. Work independently, without close supervision, to perform the duties of the job.

3. Work with a team to complete the duties of the job in a cohesive and professional manner.
4. Work quickly and accurately in situations where there is time pressure or emotional strain to properly perform duties related to job.
5. Operate equipment in dangerous situations in order to perform job duties.
6. Read the English language to follow written instructions and communicate with park visitors and personnel.
7. Multitask in rapidly changing situations to properly perform the functions of the job.
8. Write clearly and concisely using the English language to complete written reports and communicate in writing with park visitors and personnel.
9. Act as lead over the work of others to ensure proper operation and maintenance around a variety of equipment.
10. Operate a variety of specialized equipment to remove snow from roads, parking areas, and other visitor use areas to provide clear and safe access for visitors.
11. Perform basic mathematical computations (e.g., addition, subtraction, multiplication, division) to complete job duties.
12. Perform minor repairs, routine maintenance, tune-ups, and touch-up painting on equipment to keep equipment working properly.

**Special Personal Characteristics:**

Willingness to work on Saturdays, Sundays, holidays and to work long hours under emergency conditions; normal hearing and visual acuity with or without glasses of not less than 20/40; normal use of both hands and feet and physical strength and agility.

**EXAMINATION DATES**

**The annual examinations will be administered in April and October, based on received applications in one of the following locations:**

- **Gustine/Hollister, CA**
- **Gorman, CA**
- **Weott/Crescent City, CA**

***(These dates/locations may be subject to change due to the weather or scheduling constraints.)***

Will notify and test applicants as needs warrant.

## ELIGIBLE LIST INFORMATION

A departmental statewide **MERGED** eligible list will be established for the Department of Parks and Recreation. The names of successful competitors will be merged onto the eligible list in order of final score regardless of test date. Eligibility expires 24 months after it is established. Competitors must then reapply to retake the Performance Examination to reestablish list eligibility. **YOU MUST BE REACHABLE ON THE LIST TO COMPETE IN THE HIRING PROCESS.**

Veterans' Preference will be granted for this examination. In accordance with Government Codes 18973.1 and 18973.5, whenever any veteran, or widow or widower of a veteran achieves a passing score on an open examination, he or she shall be ranked in the top rank of the resulting eligible list.

Veteran status is verified by the California Department of Human Resources (CalHR). Information on this program and [the Veterans' Preference Application](#) (Std. form 1093) is available online. Additional information on veteran benefits is available at the Department of Veterans Affairs.

Career credits are not granted in open examinations.

## EXAMINATION INFORMATION

The examination will consist of a performance test weighted 100%. The performance test will be composed of several stations. Competitors must safely pass all stations and receive a minimum combined rating of 70% to obtain a position on the eligible list.

**COMPETITORS WHO DO NOT APPEAR FOR THE PERFORMANCE TEST WILL BE DISQUALIFIED.**

**Note:** Reschedules will only be considered based on the California Government Code and the California Department of Human Resources policy.

## CONTACT INFORMATION

If you have any administrative questions concerning this examination bulletin, including provision of reasonable accommodation for this testing process, please contact:

Department of Parks and Recreation  
Attn: Selections Unit / Jacques Carter  
715 P Street, 1<sup>st</sup> floor Security Desk  
Sacramento, CA 95814  
Phone: (916) 902-8674  
[Jacques.Carter@parks.ca.gov](mailto:Jacques.Carter@parks.ca.gov)

TTY is a Telecommunications Device for the Deaf, and is reachable only from phones equipped with a TTY Device.

## **EQUAL OPPORTUNITY EMPLOYER**

The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right of family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding, and related medical conditions), and sexual orientation.

## **DRUG-FREE STATEMENT**

It is an objective of the State of California to achieve a drug-free State workplace. Any applicant for State employment will be expected to behave in accordance with this objective, because the use of illegal drugs is inconsistent with the law of the State, the rules governing civil service, and the special trust placed in public servants.

## **GENERAL INFORMATION**

For an examination without a written feature, it is the candidate's responsibility to contact the Selection Unit of the Department of Parks and Recreation, (916) 902-8300, three weeks after the final filing date if he/she has not received a progress notice.

Examination Locations: Locations of performance evaluations may be limited or extended as conditions warrant.

If you meet the requirements stated on this examination bulletin, you may take this examination, which is competitive. Possession of the entrance requirements does not assure a place on the eligible list. Your performance in the examination described in this bulletin will be rated against a predetermined job-related rating, and all applicants who pass will be ranked according to their score.

The Department of Parks and Recreation reserves the right to revise the examination plan to better meet the needs of the service, if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service laws and rules and all applicants will be notified.

General Qualifications: Applicants must possess essential personal qualifications including integrity, initiative, dependability, good judgement, the ability to work cooperatively with others, and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required. In open examinations, investigation may be made of employment records and personal history and fingerprinting may be required.

Eligible Lists: Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) sub-divisional promotional, 2) departmental promotional, 3) multi-departmental promotional, 4) servicewide promotional, 5)

departmental open, 6) open. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in one to four years unless otherwise stated on the bulletin.

High School Equivalence: Equivalence to completion of the 12<sup>th</sup> grade may be demonstrated in any one of the following ways: 1) passing the General Education Development (GED) Test; 2) completion of 12 semester units of college-level work; 3) certification from the State Department of Education, a local school board, or high school authorities that the competitor is considered to have education equivalent to graduation from high school; or 4) for clerical and accounting classes, substitution of business college work in place of high school on a year-for-year basis.